

**MINUTES OF THE
ONE-THOUSAND FIFTIETH MEETING
OF THE
EUREKA FIRE PROTECTION DISTRICT
ST. LOUIS AND JEFFERSON COUNTIES
STATE OF MISSOURI**

APRIL 23, 2013

BE IT REMEMBERED, that the Board of Directors of Eureka Fire Protection District of St. Louis and Jefferson Counties, Eureka, Missouri met at the office of said District, Boardroom, Central Engine House, 4849 Highway 109 , Eureka, Missouri 63025, on Tuesday, April 23, 2013, at 1930 hours (7:30 p.m.). At the above time and place there were present:

ROLL

Patrick Feder	-- Chairman and Director
Francis B. Oberkramer	-- Treasurer and Director
Charles E. Kuhn	-- Secretary and Director

Fire Chief Greg Brown
District Counsel Patrick Butler

Guests in attendance - various members of the paid and volunteer staff

QUORUM

A quorum being present, the Chairman called the meeting to order and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

AMENDMENTS TO AGENDA

The Chairman inquired as to whether or not there were any amendments to the Tentative Agenda for the meeting. Chief Brown reported the following additions to the tentative agenda:

II. Communications: none.

III. Public Comments: none.

IV. Budget: none.

V. Land Agreements: none.

VI. Old Business: none.

VII. New Business: none.

On motion made by Director Oberkramer and seconded by Director Kuhn, the Tentative Agenda was accepted as the Final Approved Agenda as per copy attached to these Minutes and with the aforementioned amendments.

I. APPROVAL OF PRIOR MINUTES

The Chairman called for acceptance or rejection of meeting Minutes for the April 9, 2013 meeting.

The Minutes of the April 9, 2013 meeting of the Board of Directors were presented for review, modification, or approval.

Following discussion, and on motion by Director Kuhn, seconded by Director Oberkramer, the following resolution was unanimously approved and accepted:

“RESOLVED, that the Minutes of the Board of Directors’ Meeting of April 9, 2013 are hereby approved as presented.”

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Francis B. Oberkramcr	- Aye
Director Pat Feder	- Aye
Director Charles E. Kuhn	- Aye

II. COMMUNICATIONS

The Chairman next called for discussion of Communications.

Chief Brown requested that the Board convene a Pension Board meeting. Director Kuhn made a motion to hold a Special Meeting and Pension Board Meeting and the Motion was duly seconded by Director Oberkramer.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director Francis B. Oberkramcr	- Aye
Director Pat Feder	- Aye
Director Charles Kuhn	- Aye

Based upon the foregoing vote, the regular session of the meeting of the Board of Directors adjourned at 7:35 p.m. and a Special Meeting and Pension Board Meeting was held.

RECONVENMENT OF OPEN SESSION

The regular session of the meeting reconvened at 7:51 p.m., after the completion of the Special Meeting and Pension Board Meeting .

III. PUBLIC COMMENTS

The Chairman next called for Public Comments.

No public comments were presented to the Board.

IV. BUDGET AND FINANCIAL MATTERS

A. Treasurer’s Report

The Chairman next called for a discussion of financial matters. A financial report was presented to the Board of Directors for review of general revenue checking, capital improvement checking fund, medical self-insurance fund, escrow balances, preliminary check register with attachments, and account payable invoices. Following a brief discussion, a motion was duly made by Director Kuhn, and seconded by Director Oberkramer, and the following Resolution was unanimously adopted:

**RESOLUTION
ADOPTING THE TREASURER’S REPORT
OF THE
EUREKA FIRE PROTECTION DISTRICT
APRIL 23, 2013**

“BE IT RESOLVED, By the Board of Directors of the Eureka Fire Protection District of St. Louis and Jefferson Counties, Missouri, that the Treasurer’s Report submitted to the Board of Directors, April 23, 2013, is hereby approved and accepted, including the payment of bills presented, with corrections if any; and,

RESOLVED, FURTHER, that said Report be appended to these Minutes and incorporated herein by reference, and that the disbursements, payment of bills, and transfers of funds therein approved be made by the appropriate, District Officers.”

The Board of Directors being present and voting affirmatively, the Resolution was adopted and approved. The roll call vote was as follows:

Director Francis B. Oberkramer	- Aye
Director Pat Feder	- Aye
Director Charles E. Kuhn	- Aye

B. MOFAD return

Chief Brown provided to the Board a copy of the summary page from the annual audit from MOFAD, the District’s Workers’ Compensation Carrier. As a result of the audit, Chief Brown reported to the Board that MOFAD issued a refund in the amount of

\$32,942.00 for overpaid premium.

A general discussion was held.

C. Ambulance Billing Update

Chief Brown provided a brief update to the Board on the improvement in Ambulance billings since the change-over to the new ambulance billing company. In general, it was reported that actual collections have increased up to 68% from 50%.

A general discussion was held.

No vote was taken.

V. LAND AGREEMENT

There being no further budgetary matters, the Chairman then requested the presentation of any Land Agreements.

Chief Brown and Fire Marshal Mullins advised the Board of Directors that no Land Agreements were necessary at this time.

VI. OLD BUSINESS

The Chairman then called the next item on the agenda: Old Business.

A. Solar Panel Project

Chief Brown and Deputy Chief Mullins presented an update on the proposed lease from Brightergy Leasing, LLC in connection to a proposed new solar energy system on the roof of each one of the four fire stations. Brightergy Leasing would purchase all of the equipment and perform all of the work to install the solar energy equipment. In return, the District would agree to lease the equipment at the rate of \$200 per month per fire station. The District would retain all reverse metering benefits, while Brightergy would retain all tax credits, rebates, and governmental incentives.

Kuhn Director Feder reported that he contacted the Parkway School District who

have had the solar energy lease for references on the program. He reported that they generally seemed pleased with the system.

A general discussion was held.

Thereafter, Director Oberkramer made a motion to approve a the project and contract, and the Motion was duly seconded by Director Kuhn.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director Francis B. Oberkramcr	- Aye
Director Pat Feder	- Aye
Director Charles Kuhn	- Aye

B. Update on the District's Permit Fee Structure

Chief Brown presented to the Board a written report from Fire Marshal Mullins concerning the District's permit fee structure. Fire Marshal Mullins reminded the Board that Mr. Dale Hicks appeared before the Board to request the Board to review the permit and inspection fees charged by the District. Mr. Hicks stated the building permit and inspection fees for most of the surrounding fire districts were "too high" in his opinion. He stated that the City of Eureka building permit fee was \$150.00 while the District's building permit fee was \$733.00, and that he did not believe that District staff had to do 5 times the amount of work as compared to the City staff.

Fire Marshal/ Deputy Chief Mullins reported that he reviewed the fee structure and that he recommended a substantial modification of the District's fee structure as outlined in his memo. The modification of the fee structure was reported to result in a substantial reduction in the amount of fees collected by the District. In specific reference to Mr. Hicks' building, the fee will be reduced from \$733.00 down to \$141.60.

After a general discussion, Director Oberkramer made a motion to approve a the revise fee schedule, and the Motion was duly seconded by Director Kuhn.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director Francis B. Oberkramcr	- Aye
Director Pat Feder	- Aye
Director Charles Kuhn	- Aye

,

VI. NEW BUSINESS

There being no further Old Business matters, the Chairman then requested the presentation of any New Business.

A. Quarterly Reports

Chief Brown presented to the Board the 1st Quarter quarterly reports for 2013.

Following discussion, and on motion by Director Kuhn, seconded by Director Feder, the quarterly reports were unanimously approved and accepted:

Director Francis B. Oberkramer	- Aye
Director Pat Feder	- Aye
Director Charles Kuhn	- Aye

VII. ANNOUNCEMENT OF NEXT MEETING

Therefore, there being no other or further business to come before the Board, the Chairman stated that the next regular meeting of the Board of Directors shall be held Tuesday, May 14, 2013 at 1930 hours, Training Room, Eureka Fire Protection District, 4849 Highway 109, Eureka, Missouri 63025.

ADJOURNMENT

Upon motion duly made, seconded, and unanimously approved, the Chairman adjourned the general public meeting of the Board of Directors at 2030 hours (8:30 p.m.).

Respectfully submitted,

Charles E. Kuhn, Secretary,
Board of Directors

Approved:

Francis B. Oberkramer , Director Date

Patrick Feder, Director Date

Charles E. Kuhn, Director Date