

**MINUTES OF THE
THIRTEEN HUNDRED and TWENTIETH (1320th) MEETING
OF THE
EUREKA FIRE PROTECTION DISTRICT
ST. LOUIS AND JEFFERSON COUNTIES
STATE OF MISSOURI**

September 24, 2024

BE IT REMEMBERED that the Board of Directors of Eureka Fire Protection District of St. Louis and Jefferson Counties, Eureka, Missouri met at the office of said District, Fire Station 1 – Meeting Room; 4849 Highway 109, Eureka, Missouri 63025, on Tuesday, September 24, 2024, at 1730 hours (5:30 p.m.). At the above time and place there were present:

ROLL

Charles L. Brown	-- Treasurer and Director
Patrick Feder	-- Chairman and Director
Gregory Lee Mathison, Jr.	-- Secretary and Director

Fire Chief Greg Brown
Assistant Chief Scott Barthelmass

Guests in physical attendance -
Members of the District Staff

QUORUM

A quorum being present, the Chairman called the meeting to order and announced the Board of Directors meeting to be in session for the transaction of public business to be brought before it at this time. The Chairman also confirmed that the posted agenda for the meeting contained instructions for accessing the meeting electronically and that the agenda was posted and made available to the public more than 24 hours prior to the start of the meeting.

AMENDMENTS TO AGENDA

The Chairman inquired as to whether there were any amendments to the Tentative Agenda for the meeting. Chief Brown reported the following additions to the tentative agenda:

III. Pension Issues: none.

IV. Communications: none.

V. Public Comments: none.

VI. Shop Steward Remarks: none.

VII. Budget: none.

VIII. Old Business: none.

IX. New Business: none.

On motion made by Director Brown and seconded by Director Mathison the Tentative Agenda was accepted as the Final Approved Agenda.

I. APPROVAL OF PRIOR MINUTES

The Chairman called for acceptance or rejection of the meeting minutes for the September 10, 2024 Board of Director's Open and Closed Meeting.

Following discussion, and on motion by Director Brown, seconded by Director Mathison, the Minutes of the September 10, 2024 Open and Closed meeting were approved by the Board.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

II. PRESENTATIONS

No presentations were made to the Board.

A. Pinning Ceremony for Firefighter Brain Lucas

Chairman Feder administration the Firefighter's Oath and presented the Firefighter's badge to Brain Lucas and a short pinning ceremony was held.

B. Helmet Shield Presentation for Nick Whitling

Fire Chief Brown informed the Board that Nick Whitling had successfully completed his probationary period of employment. Chairman Feder delivered a permanent Helmet Shield to Captain Virgil Davis and Captain Davis presented the Helmet Shield to Firefighter Whitling.

C. Pension Report

District financial advisor Greg Stewart attended the meeting and presented the Pension Committee's recommendation to shift the pension plan's investment out of the Fidelity Select Energy Portfolio and into the Putnam Large Cap Value fund.

A brief discussion was held.

Following a brief discussion, and on motion by Director Brown, seconded by Director Mathison, the fund transfer and change in pension investment accounts was approved by the Board.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

III. PENSION BOARD

The Chairman next called for the presentation of any pension matters.

No items were presented.

IV. COMMUNICATIONS

The Chairman next called for the presentation of Communications.

A. Eureka Days Parade Reminder

Chief Brown reminded the Board that the annual Eureka Days Parade is Saturday, September 28, 2024 at 11:00 am. He reminded the Board members that District personnel are staging at House #1 and departing for the parade at 10:30 am.

A brief discussion was held.

V. PUBLIC COMMENTS

The Chairman next called for Public Comments.

No items were presented.

VI. SHOP STEWARD REMARKS

The Chairman next called for any remarks from the Shop Steward.

No presentation was made to the Board.

VII. BUDGET AND FINANCIAL MATTERS

A. Treasurer's Report

The Chairman next called for a discussion of financial matters. A financial report was presented to the Board of Directors for review of general revenue checking, capital improvement checking fund, medical self-insurance fund, escrow balances, preliminary check register with attachments, and account payable invoices. Following a brief discussion, a motion was duly made by Director Mathison, and seconded by Director Brown and the following Resolution was unanimously adopted:

RESOLUTION

**ADOPTING THE TREASURER’S REPORT
OF THE
EUREKA FIRE PROTECTION DISTRICT
September 24, 2024**

“BE IT RESOLVED, By the Board of Directors of the Eureka Fire Protection District of St. Louis and Jefferson Counties, Missouri, that the Treasurer’s Report submitted to the Board of Directors, September 24, 2024, is hereby approved and accepted, including the payment of bills presented, with corrections if any; and,

RESOLVED, FURTHER, that said Report be appended to these Minutes and incorporated herein by reference, and that the disbursements, payment of bills, and transfers of funds therein approved be made by the appropriate, District Officers.”

The Board of Directors being present and voting affirmatively, the Resolution was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

B. Online Payment Authorization

Chief Brown and District Comptroller Carly Gillig presented a written request to start paying standard monthly disbursements electronically after approval by the Board of Directors at regular meetings. They reviewed the proposal and the tight auditing controls that will be implemented as part of the electronic payment program. Chief Brown stated that District Auditor and District Attorney approved the proposal.

A general discussion was held.

Following a brief discussion, and on motion by Director Brown, seconded by Director Mathison, the proposal was approved by the Board.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

C. 2025 Draft Budget

Chief Brown presented to the Board for review a draft 2025 Budget. He stated that the District needed to approve the budget in order to set the 2024 tax rates. He reviewed the budget in detail and informed the Board that changes can be made as needed at subsequent meetings.

A general discussion was held.

Following discussion, and on motion by Director Brown, seconded by Director Mathison, the draft Budget for 2024 was approved by the Board.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

D. Public Hearing for Tax Rates

The Chairman opened the Public Hearing to allow public comments on the District's proposed tax rate levy for 2024. No public comments were presented to the Board. Chief Brown confirmed that no written comments were submitted to the District's offices. No members of the public appeared at the hearing to address the Board and offer comments. The Chairman then closed the public hearing as no members of the public were present.

E. 2024 Tax Rates

The Chairman next called for approval the 2024 Tax rate resolution and Pro Forma forms. In preparation for the adoption of the 2024 tax rates, Chief Brown provided a copy of the previously approved 2024 Budget to the Board for review.

A brief discussion was held.

Following discussion, and on motion by Director Brown, and duly seconded by Director Mathison, the 2024 Tax Levy Resolution and Pro Forma was approved and accepted:

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye

Gregory Lee Mathison, Jr.

- Aye

VIII. OLD BUSINESS

The next called before the Board was Old Business matters, the Chairman then requested the presentation of any Old Business.

A. Safe Haven Baby Box

Chief Brown provided a brief update to the Board and reported that the unit is under construction and should arrive in the District in six to eight weeks.

IX. NEW BUSINESS

There being no further Old Business matters, the Chairman then requested the presentation of any New Business.

No items were presented.

MOTION FOR CLOSED SESSION

Thereafter, on motion duly made by Director Mathison, seconded by Director Brown, and unanimously adopted, it was decided that there shall be a closed meeting of the Board of Directors, with closed records and closed vote, to be held for the discussion pursuant to RSMo. Section 610.021 (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; RSMo. Section 610.0.021(3), Hiring, Firing, Discipline or Promoting of Particular Employees by a public governmental body when personal information about the employee is discussed or recorded; and RSMo. Section 610.021(23), Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown

- Aye

Director Patrick Feder

- Aye

Director Gregory Lee Mathison, Jr. - Aye

Based upon the foregoing vote, the public session of the meeting of the Board of Directors adjourned at 6:15 p.m. and a Closed Meeting was held.

RECONVENING OF OPEN SESSION

The public portion of the meeting reconvened at 7:26 pm.

**THE CHAIRMAN STATED THAT NO
OFFICIAL VOTES OR OFFICIAL ACTIONS WERE TAKEN
BY THE BOARD IN CLOSED SESSION AT THE SEPTEMBER 24, 2024.
CLOSED MEETING REQUIRING A ROLL CALL VOTE.**

X. ANNOUNCEMENT OF NEXT MEETING

Therefore, there being no other or further business to come before the Board, the Chairman stated that the next regular meeting of the Board of Directors is scheduled to be held on Tuesday, October 8, 2024 at 1730 hours, Fire Station 1, Meeting Room, 4849 Highway 109, Eureka Fire Protection District, Eureka, Missouri.

ADJOURNMENT

Upon motion duly made by Director Brown, seconded by Director Mathison, and unanimously approved, the Chairman adjourned the general public meeting of the Board of Directors at 1927 hours (7:27p.m.).

Respectfully submitted,

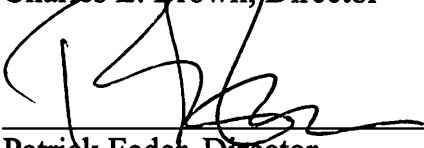


Gregory Lee Mathison, Secretary,
Board of Directors


Approved:



Charles L. Brown, Director 10/08/24
Date



Patrick Feder, Director 10/8/24
Date



Gregory Lee Mathison, Jr. 10-8-24
Date