

**MINUTES OF THE
THIRTEEN HUNDRED and THIRTEENTH (1313th) MEETING
OF THE
EUREKA FIRE PROTECTION DISTRICT
ST. LOUIS AND JEFFERSON COUNTIES
STATE OF MISSOURI**

June 18, 2024

BE IT REMEMBERED that the Board of Directors of Eureka Fire Protection District of St. Louis and Jefferson Counties, Eureka, Missouri met at the office of said District, Fire Station 1 – Meeting Room; 4849 Highway 109, Eureka, Missouri 63025, on Tuesday, June 18, 2024, at 1730 hours (5:30 p.m.). At the above time and place there were present:

ROLL

Charles L. Brown	-- Treasurer and Director
Patrick Feder	-- Chairman and Director
Gregory Lee Mathison, Jr.	-- Secretary and Director

Fire Chief Greg Brown
Assistant Chief Scott Barthelmass

Guests in physical attendance -
Members of the District Staff

QUORUM

A quorum being present, the Chairman called the meeting to order and announced the Board of Directors meeting to be in session for the transaction of public business to be brought before it at this time. The Chairman also confirmed that the posted agenda for the meeting contained instructions for accessing the meeting electronically and that the agenda was posted and made available to the public more than 24 hours prior to the start of the meeting.

AMENDMENTS TO AGENDA

The Chairman inquired as to whether there were any amendments to the Tentative Agenda for the meeting. Chief Brown reported the following additions to the tentative

agenda:

III. Pension Issues: none.

IV. Communications: none.

V. Public Comments: none.

VI. Shop Steward Remarks: none.

VII. Budget: none.

VIII. Old Business: none.

IX. New Business: none.

On motion made by Director Mathison and seconded by Director Brown the Tentative Agenda was accepted as the Final Approved Agenda.

I. APPROVAL OF PRIOR MINUTES

The Chairman called for acceptance or rejection of the meeting minutes for the May 28, 2024 Board of Director's Open Meeting and Closed Meeting.

Following discussion, and on motion by Director Brown, seconded by Director Mathison, the Minutes of the May 28, 2024 Open and Closed meetings were approved by the Board.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

II. PRESENTATIONS

No items were presented.

III. PENSION BOARD

The Chairman next called for the presentation of any pension matters.

No items were presented.

IV. COMMUNICATIONS

The Chairman next called for the presentation of Communications.

A. Thank You to B Shift

Chief Brown presented a Thank You Letter from a recent EMS patient to Kyle Brown, Adam Crank, Adam Schmidt, and Austin Miller for the medical care they provided when he experienced a recent heart attack. B Shift was able to stabilize his condition and transport him to the hospital and he had to undergo by-pass surgery.

B. Thank You Letter From Rockwood School District

Chief Brown shared a thank you email from Laurie Philipp with Rockwood Summit High School concerning the District hosting teachers and educating them regarding the fire service.

C. Update on Recent Calls

Chief Brown updated the Board on five (5) river rescues in the District over a 4 day period, including one (1) fatality.

V. PUBLIC COMMENTS

The Chairman next called for Public Comments.

No items were presented.

VI. SHOP STEWARD REMARKS

The Chairman next called for any remarks from the Shop Steward.

Shop Steward Merry updated the Board on a new skeet/trap fundraising event scheduled for October 5, 2024.

Shop Steward Merry also expressed the Local Shop's gratitude to Director Brown for his ongoing participation in the CPSE meetings and focus groups.

VII. BUDGET AND FINANCIAL MATTERS

A. Treasurer's Report

The Chairman next called for a discussion of financial matters. A financial report was presented to the Board of Directors for review of general revenue checking, capital improvement checking fund, medical self-insurance fund, escrow balances, preliminary check register with attachments, and account payable invoices. Following a brief discussion, a motion was duly made by Director Brown, and seconded by Director Mathison, and the following Resolution was unanimously adopted:

**RESOLUTION
ADOPTING THE TREASURER'S REPORT
OF THE
EUREKA FIRE PROTECTION DISTRICT
June 18, 2024**

“BE IT RESOLVED, By the Board of Directors of the Eureka Fire Protection District of St. Louis and Jefferson Counties, Missouri, that the Treasurer’s Report submitted to the Board of Directors, June 18, 2024, is hereby approved and accepted, including the payment of bills presented, with corrections if any; and,

RESOLVED, FURTHER, that said Report be appended to these Minutes and incorporated herein by reference, and that the disbursements, payment of bills, and transfers of funds therein approved be made by the appropriate, District Officers.”

The Board of Directors being present and voting affirmatively, the Resolution was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

B. Update on Repairs to Unit 2414

Chief Brown provided a written and verbal report on the repairs to Unit 2414. He reported that the the repairs were within the budget, but he anticipates further repairs down the road on Unit 2414 until it is replaced in 2025.

VIII. OLD BUSINESS

A. Update on CPSE Program

Assistant Chief Barthelmass and Lt. Josh Voight updated the Board on the CPSE project. They reported that that the group was working on the strategic plan and implementation guide for the strategic plan. They also reported that the final drafts arrived from CPSE and that the team members will starting reviewing the drafts.

A general discussion was held.

No vote was held by the Board.

IX. NEW BUSINESS

There being no further Old Business matters, the Chairman then requested the presentation of any New Business.

B. SAR Member Candidate

Assistant Chief Barthelmass presented the recommendation for Glenda Eichmeyer to join the District's Search and Rescue program.

Following discussion, and on motion by Director Brown, seconded by Director Mathison, the Board approved the recommendation for Glenda Eichmeyer to be added to the District's SAR program.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

B. Policy Manual Update

The next item on the agenda was a discussion of the residency requirement for Chief officers under the District Policy Manual Chapter 6 Work Regulations. Chief Brown reviewed with the Board that the 2016 version of the Policy Manual required all Chief Officers to live within 20 wheel miles of the District and that the Fire Chief and Assistant Chief to reside in the District. He reported that the current Policy Manual only requires that the Fire Chief and Assistant Chief to reside in the District, but he believes that the change in language was not actually approved by the Board and was a typographical error.

A general discussion was held concerning the residency requirements for Chief Officers.

Following discussion, Director Mathison made a motion to amend the 2020 version of the District Policy Manual in regard to Chapter 6 Work Regulations, Section 7.01 by deleting the current Section 7.01 and enacting a new Section 7.01 that reads as follows:

“7.01 All Chief Officers shall live within twenty (20) wheel miles of the District within a period of one (1) year from the officer’s date of appointment.”

The motion was seconded by Director Brown.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

MOTION FOR CLOSED SESSION

Thereafter, on motion duly made by Director Mathison, seconded by Director Brown, and unanimously adopted, it was decided that there shall be a closed meeting of the board of directors, with closed records and closed vote, to be held for the discussion pursuant to RSMo. Section 610.021 (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; RSMo. Section 610.021(3), Hiring, Firing, Discipline or Promoting of Particular Employees by a public governmental body when personal information about the employee is discussed or recorded; and RSMo. Section 610.021(23), Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups, to occur immediately after "new business" or at such time during the meeting as convenient to the meeting.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
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Director Patrick Feder - Aye

Director Gregory Lee Mathison, Jr. - Aye

Based upon the foregoing vote, the public session of the meeting of the Board of Directors adjourned at 5:59 p.m. and a Closed Meeting was held.

RECONVENING OF OPEN SESSION

The public portion of the meeting reconvened at 8:30 pm.

THE CHAIRMAN STATED THAT NO OFFICIAL VOTES OR OFFICIAL ACTIONS WERE TAKEN BY THE BOARD IN CLOSED SESSION AT THE JUNE 18, 2024 CLOSED MEETING REQUIRING A ROLL CALL VOTE.

X. ANNOUNCEMENT OF NEXT MEETING

Therefore, there being no other or further business to come before the Board, the Chairman stated that the next regular meeting of the Board of Directors is scheduled to be held on Wednesday, June 26, 2024 at 1730 hours, Fire Station 1, Meeting Room, 4849 Highway 109, Eureka Fire Protection District, Eureka, Missouri.

ADJOURNMENT

Upon motion duly made by Director Mathison, seconded by Director Brown, and unanimously approved, the Chairman adjourned the general public meeting of the Board of Directors at 2030 hours (8:30 p.m.).

Respectfully submitted,

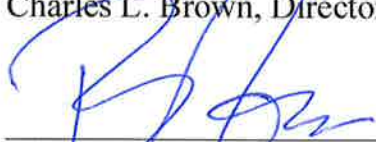


Gregory Lee Mathison, Secretary,
Board of Directors

Approved:

 06/26/2024

Charles L. Brown, Director Date

 6/26/24

Patrick Feder, Director Date

 6-26-24

Gregory Lee Mathison, Jr. Date