

**MINUTES OF THE
THIRTEEN HUNDRED and SEVENTEENTH (1317th) MEETING
OF THE
EUREKA FIRE PROTECTION DISTRICT
ST. LOUIS AND JEFFERSON COUNTIES
STATE OF MISSOURI**

August 13, 2024

BE IT REMEMBERED that the Board of Directors of Eureka Fire Protection District of St. Louis and Jefferson Counties, Eureka, Missouri met at the office of said District, Fire Station 1 – Meeting Room; 4849 Highway 109, Eureka, Missouri 63025, on Tuesday, August 13, 2024, at 1730 hours (5:30 p.m.). At the above time and place there were present:

ROLL

Charles L. Brown	-- Treasurer and Director
Patrick Feder	-- Chairman and Director
Gregory Lee Mathison, Jr.	-- Secretary and Director

Fire Chief Greg Brown
Assistant Chief Scott Barthelmass

Guests in physical attendance -
Members of the District Staff

QUORUM

A quorum being present, the Chairman called the meeting to order and announced the Board of Directors meeting to be in session for the transaction of public business to be brought before it at this time. The Chairman also confirmed that the posted agenda for the meeting contained instructions for accessing the meeting electronically and that the agenda was posted and made available to the public more than 24 hours prior to the start of the meeting.

AMENDMENTS TO AGENDA

The Chairman inquired as to whether there were any amendments to the Tentative Agenda for the meeting. Chief Brown reported the following additions to the tentative

agenda:

III. Pension Issues: none.

IV. Communications: none.

V. Public Comments: none.

VI. Shop Steward Remarks: none.

VII. Budget: none.

VIII. Old Business: none.

IX. New Business: none.

On motion made by Director Brown and seconded by Director Mathison the Tentative Agenda was accepted as the Final Approved Agenda.

I. APPROVAL OF PRIOR MINUTES

The Chairman called for acceptance or rejection of the meeting minutes for the July 23, 2024 Board of Director’s Open Meeting.

Following discussion, and on motion by Director Brown, seconded by Director Mathison, the Minutes of the July 23, 2024 Open meetings were approved by the Board.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

II. PRESENTATIONS

A. Audit Presentation

Mr. Allen Schulte attended the meeting and reviewed the 2023 Audit Report from Botz, Deal & Company. He stated that the audit resulted in an “unqualified” opinion, which means that there were no financial problems discovered by the audit. He reviewed the financial statements and the changes in the financial numbers between 2022 and

2023.

A general discussion was held.

Following discussion, Director Brown made a motion to acknowledge receipt of the 2023 Audit Report, and the motion was seconded by Director Mathison.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Gregory Lee Mathison, Jr.	- Aye

III. PENSION BOARD

The Chairman next called for the presentation of any pension matters.

No items were presented.

IV. COMMUNICATIONS

The Chairman next called for the presentation of Communications.

Director Mathison stated that one of his daughters recently sustained an injury while at gymnastics and that she had to be transported by ambulance for medical care. He wanted to commend the actions and care provided to his daughter and family by Brian Lucas and Steve Johnson. He stated that they did a great job and his family wanted to extend appreciation for the medical care provided.

V. PUBLIC COMMENTS

The Chairman next called for Public Comments.

No items were presented.

VI. SHOP STEWARD REMARKS

The Chairman next called for any remarks from the Shop Steward.

Shop Steward Merry did not attend the meeting. No remarks were presented to the Board.

VII. BUDGET AND FINANCIAL MATTERS

A. Treasurer's Report

The Chairman next called for a discussion of financial matters. A financial report was presented to the Board of Directors for review of general revenue checking, capital improvement checking fund, medical self-insurance fund, escrow balances, preliminary check register with attachments, and account payable invoices. Following a brief discussion, a motion was duly made by Director Brown, and seconded by Director Mathison, and the following Resolution was unanimously adopted:

**RESOLUTION
ADOPTING THE TREASURER'S REPORT
OF THE
EUREKA FIRE PROTECTION DISTRICT
August 13, 2024**

“BE IT RESOLVED, By the Board of Directors of the Eureka Fire Protection District of St. Louis and Jefferson Counties, Missouri, that the Treasurer’s Report submitted to the Board of Directors, August 13, 2024, is hereby approved and accepted, including the payment of bills presented, with corrections if any; and,

RESOLVED, FURTHER, that said Report be appended to these Minutes and incorporated herein by reference, and that the disbursements, payment of bills, and transfers of funds therein approved be made by the appropriate, District Officers.”

The Board of Directors being present and voting affirmatively, the Resolution was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

VIII. OLD BUSINESS

A. Social Media Report

Chief Brown presented to the Board the monthly marketing highlights report from GROW marketing. He was pleased to report a 50.4% increase in Facebook impressions and a 47.5% increase in Instagram impressions.

A brief discussion was held.

No vote was held.

B. Safe Haven Baby Box

Chief Brown informed the Board that the District received a lot of interest and financial pledges to help pay for the Safe Haven Baby Box. He stated that the following groups had made donation pledges:

- | | | |
|----|----------------------------------|-------------|
| a) | Tri-County Birthright | \$5,000.00 |
| b) | Knights of Columbus | |
| | Most Sacred Heart Parish, Eureka | \$5,000.00 |
| c) | Eureka Lions Club | \$5,000.00 |
| d) | Central Baptist Church | \$1,500.00 |
| e) | Wednesday Club | |
| | Most Sacred Heart Parish, Eureka | \$1,500.00 |
| f) | FMB Bank | \$500.00 |
| g) | Knights of Columbus | |
| | Washington Missouri | \$1,000.00. |

Chief Brown reported that a local contractor and a local electrical contractor have volunteered to donate services and labor for the installation of the Safe Haven Baby Box. He reported that the proposal is to install the unit at Station #2 due to its high visibility to Highway 44.

Chief Brown stated that it appears that all costs for the unit will be covered, including the annual lease payment. Assistant Chief Barthelmass reported that the Shop is not opposed to the unit.

A general discussion was held. Director Mathison stated his main concern was having the cost of the unit covered from outside sources.

Chief Brown requested the Board to authorize the execution of the required paperwork and lease agreement.

Following a brief discussion, Director Brown made a motion to approve the Safe Haven Baby Box and to authorize the execution of the required paperwork, and the motion was seconded by Director Mathison.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

- | | |
|---------------------------|-------|
| Director Charles L. Brown | - Aye |
| Director Patrick Feder | - Aye |
| Gregory Lee Mathison, Jr. | - Aye |

IX. NEW BUSINESS

There being no further Old Business matters, the Chairman then requested the presentation of any New Business.

A. Walmart Grant

Assistant Chief Barthelmass informed the Board that he is working with Walmart for potential \$2,500.00 grant to help promote first responder careers.

A brief discussion was held.

No vote was held.

B. Water Softener/Reverse Osmosis filtering – House #3

Chief Brown informed the Board that the water softener and reverse osmosis filtering system at House #3 is in the need for replacement. Battalion Chief Dempsey stated that he obtained bids for the replacement and that the recommendation is to purchase a WaterMax Signature Series 3BEQ/Hague Reverse Osmosis System from All Pro Water in the amount of \$4,995.00.

A general discussion was held.

Following a brief discussion, Director Brown made a motion to approve the purchase, and the motion was seconded by Director Mathison.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Gregory Lee Mathison, Jr.	- Aye

C. New Members for Junior Program

Chief Brown and Assistant Chief Barthelmass stated that there are five (5) proposed new member to the District's Junior Firefighter Program, namely:

a) Jack Starr

- b) Silas Craft
- c) Evan Kijowski
- d) Jack Greeninger
- e) Zane Gough

A brief discussion was held.

Following further discussion, Director Brown made a motion to approve the recommendation and appoint the five (5) individuals listed to the Junior Fire Fighter Program, and the motion was seconded by Director Mathison.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Gregory Lee Mathison, Jr.	- Aye

A. 2024 Missouri Ethics Commision Ordinance

Chief Brown presented to the Board the 2024 Conflict of Interest Ordinance required by state statute and he Missouri Ethics Commision. Attorney Butler stated that the ordinance is based on the ordinance prototype published by the Missouri Ethics Commission and that the form has not changed since 2018. Attorney Butler reminded the Board that it is required that the Board approve a Conflict of Interest ordinance every two (2) years.

A brief discussion was held.

Following further discussion, Director Brown made a motion to Conflict of Interest Ordinance, and the motion was seconded by Director Mathison.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Gregory Lee Mathison, Jr.	- Aye

**THE CHAIRMAN STATED THAT NO
OFFICIAL VOTES OR OFFICIAL ACTIONS WERE TAKEN
BY THE BOARD IN CLOSED SESSION AT THE AUGUST 13, 2024.
CLOSED MEETING REQUIRING A ROLL CALL VOTE**

BECAUSE A CLOSED MEETING WAS NOT HELD.

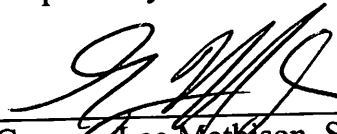
X. ANNOUNCEMENT OF NEXT MEETING

Therefore, there being no other or further business to come before the Board, the Chairman stated that the next regular meeting of the Board of Directors is scheduled to be held on Tuesday, August 27, 2024 at 1730 hours, Fire Station 1, Meeting Room, 4849 Highway 109, Eureka Fire Protection District, Eureka, Missouri.

ADJOURNMENT

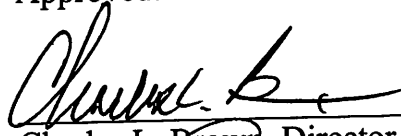
Upon motion duly made by Director Brown, seconded by Director Mathison, and unanimously approved, the Chairman adjourned the general public meeting of the Board of Directors at 1834 hours (6:34 p.m.).

Respectfully submitted,

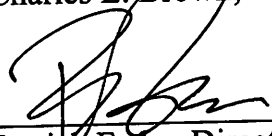


Gregory Lee Mathison, Secretary,
Board of Directors

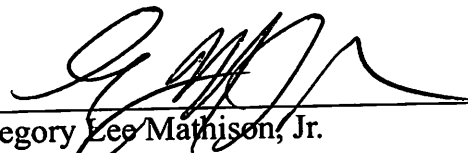
Approved:



Charles L. Brown, Director 08/27/2024
Date



Patrick Feder, Director 8/27/24
Date



Gregory Lee Mathison, Jr. 8-27-24
Date