

**TWELVE HUNDRED AND EIGHTY-NINTH (1289th) MEETING
OF THE
EUREKA FIRE PROTECTION DISTRICT
ST. LOUIS AND JEFFERSON COUNTIES
STATE OF MISSOURI**

May 23, 2023

BE IT REMEMBERED, that the Board of Directors of Eureka Fire Protection District of St. Louis and Jefferson Counties, Eureka, Missouri met at the office of said District, Fire Station 1 – Meeting Room; 4849 Highway 109, Eureka, Missouri 63025, on Wednesday, May 23, 2023, at 1830 hours (6:30 p.m.). At the above time and place there were present:

ROLL

Charles L. Brown	-- Treasurer and Director
Patrick Feder	-- Chairman and Director
Gregory Lee Mathison, Jr.	-- Secretary and Director

Fire Chief Greg Brown -

Guests in physical attendance -

Members of the District Staff

QUORUM

A quorum being present, the Chairman called the meeting to order and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time. The Chairman also confirmed that the posted agenda for the meeting contained instructions for accessing the meeting electronically.

AMENDMENTS TO AGENDA

The Chairman inquired as to whether or not there were any amendments to the Tentative Agenda for the meeting. Chief Brown reported the following additions to the tentative agenda:

III. Pension Issues: none.

IV. Communications: none.

V. Public Comments: none.

VII. Budget: none.

VIII. Old Business: none.

IX. New Business: none.

On motion made by Director Brown and seconded by Director Mathison the Tentative Agenda was accepted as the Final Approved Agenda as per copy attached to these Minutes and with the amendments.

I. APPROVAL OF PRIOR MINUTES

The Chairman called for acceptance or rejection of meeting Minutes for the May 8, 2023 Board of Director meetings.

The Minutes of the May 8, 2023 meetings of the Board of Directors were presented for review, modification, or approval.

Following discussion, and on motion by Director Brown, seconded by Director Mathison, the approval of the Minutes of the May 8, 2023 meetings of the Board of Directors were approved by the Board.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Absent
Gregory Lee Mathison, Jr.	- Aye

II. PRESENTATIONS

A. VFIS Insurance Renewal

Mr. Jay Weinstein attended the meeting and presented the insurance renewal packer from VFIS. Mr. Weinstein reviewed the premium increase and the standard policy coverages and riders. In summary, the total annual cost for the renewal totaled \$106,003 including the \$5,000 Agency Service Fee. He reported that the rate of increased totaled about 9.2% but also reflected the additional of new equipment, vehicles,

and increased value of building improvements.

A general discussion was held.

Following discussion, and on motion by Director Brown, seconded by Director Mathison, the motion to approve the renewal was approved by the Board.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

III. PENSION BOARD

No items presented.

IV. COMMUNICATIONS

The Chairman next called for discussion of Communications.

A. Thank you email re: Devon Moultrie

Chief Brown presented to the Board a copy of a Thank You email from Sherry Valdez concerning an EMS call at her residence and she offered praise for Devon Moultrie.

B. Letter from Central County 911 re: contract renewal

Chief Brown submitted a copy of a letter from Central County 911 which stated that Central County 911 was keeping the terms of the service contract unchanged through the end of 2024, but that they are reviewing a new contract starting in 2025.

C. Letter of Resignation from Sean Robinson

Chief Brown provided a copy of a Letter of Resignation from Sean Robinson effective June 9, 2023 and the Board acknowledged receipt of the letter.

V. PUBLIC COMMENTS

The Chairman next called for Public Comments.

No items presented.

VI. SHOP STEWARD REMARKS

Shop Steward Virgil attended the meeting, but did not present any items to the Board.

VII. BUDGET AND FINANCIAL MATTERS

A. Treasurer's Report

The Chairman next called for a discussion of financial matters. A financial report was presented to the Board of Directors for review of general revenue checking, capital improvement checking fund, medical self-insurance fund, escrow balances, preliminary check register with attachments, and account payable invoices. Following a brief discussion, a motion was duly made by Director Brown, and seconded by Director Mathison, and the following Resolution was unanimously adopted:

**RESOLUTION
ADOPTING THE TREASURER'S REPORT
OF THE
EUREKA FIRE PROTECTION DISTRICT
May 8, 2023**

“BE IT RESOLVED, By the Board of Directors of the Eureka Fire Protection District of St. Louis and Jefferson Counties, Missouri, that the Treasurer’s Report submitted to the Board of Directors, May 8, 2023, is hereby approved and accepted, including the payment of bills presented, with corrections if any; and,

RESOLVED, FURTHER, that said Report be appended to these Minutes and incorporated herein by reference, and that the disbursements, payment of bills, and transfers of funds therein approved be made by the appropriate, District Officers.”

The Board of Directors being present and voting affirmatively, the Resolution was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Gregory Lee Mathison, Jr.	- Aye

VIII. OLD BUSINESS

The Chairman then called the next item on the agenda: Old Business.

A. Defined Contribution Plan amendment documents

Chief Brown and Deputy Chief Staburger presented to the Board the legal documents prepared by Tom Clark, District Pension Attorney, for the amendment of the Defined Contribution Plan to increase the contribution rate from 7% up to 12%.

A brief discussion was held.

Following discussion, and on motion by Director Brown, seconded by Director Mathison, the Board approved the pension documents to increase the contribution rate up to 12%.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

IX. NEW BUSINESS

There being no further Old Business matters, the Chairman then requested the presentation of any New Business.

A. April Social Media Highlights

Chief Brown and Assistant Chief Barthelmass provided an update to the Board on

the Social Media highlights from GROW for the month of April 2023.

B. Open Bids for concrete repair

No bids submitted to the Board.

A general discussion was held.

Following discussion, and on motion by Director Brown, seconded by Director Mathison, the Board agreed to go out for a second round of bids to be due June 13, 2023.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

C. Open bids for parking lot striping

No bids submitted to the Board.

A general discussion was held.

Following discussion, and on motion by Director Brown, seconded by Director Mathison, the Board agreed to go out for a second round of bids to be due June 13, 2023.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

D. Revisions to Policy Manual

Chief Brown provided to the Board the revisions of Chapter VII of the District's Policy Manual for review and approval.

A general discussion was held.

After discussion, Director Brown made a motion to approve the Chapter VII revisions, and the Motion was seconded by Director Mathison. The Board of Directors

being present and voting affirmatively, the Motion was adopted and approved.

The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Gregory Lee Mathison, Jr.	- Aye

MOTION FOR CLOSED SESSION

Thereafter, on motion duly made by Director Mathison, seconded by Director Brown, and unanimously adopted, it was decided that there shall be a closed meeting of the board of directors, with closed records and closed vote, to be held for the discussion pursuant to RSMo. Section 610.021 (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; RSMo. Section 610.021(3), Hiring, Firing, Discipline or Promoting of Particular Employees by a public governmental body when personal information about the employee is discussed or recorded; and RSMo. Section 610.021(23), Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups, to occur immediately after "new business" or at such time during the meeting as convenient to the meeting.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

Based upon the foregoing vote, the public session of the meeting of the Board of Directors adjourned at 6:06 p.m. and a Closed Meeting was held.

RECONVENING OF OPEN SESSION

The public portion of the meeting reconvened at 6:42 pm.

THE CHAIRMAN STATED THAT THE BOARD VOTED WHILE IN CLOSED SESSION TO OFFER A FULL-TIME POSITION TO RICHARD HOGAN III.

The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

THE CHAIRMAN HEREBY STATED THAT NO OFFICIAL VOTES OR OFFICIAL ACTIONS WERE TAKEN BY THE BOARD IN CLOSED SESSION AT THE MAY 23, 2023 CLOSED MEETING REQUIRING A ROLL CALL VOTE.

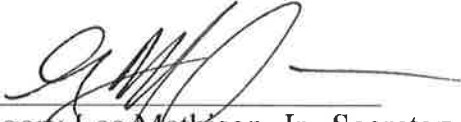
X. ANNOUNCEMENT OF NEXT MEETING

Therefore, there being no other or further business to come before the Board, the Chairman stated that the next regular meeting of the Board of Directors shall be held on Monday, June 13, 2023 at 1730 hours, Fire Station 1, Meeting Room, 4849 Highway 109, Eureka Fire Protection District, Eureka, Missouri.

ADJOURNMENT

Upon motion duly made, seconded, and unanimously approved, the Chairman adjourned the general public meeting of the Board of Directors at 1843 hours (6:43 p.m.).

Respectfully submitted,




Gregory Lee Mathison, Jr., Secretary
Board of Directors

Approved:




06/13/2023
Date

Charles L. Brown, Director



6/13/23
Date

Patrick Feder, Director



6-13-23
Date

Gregory Lee Mathison, Jr.