

**MINUTES OF THE
THIRTEEN HUNDRED and THIRD (1303rd) MEETING
OF THE
EUREKA FIRE PROTECTION DISTRICT
ST. LOUIS AND JEFFERSON COUNTIES
STATE OF MISSOURI**

January 9, 2024

BE IT REMEMBERED that the Board of Directors of Eureka Fire Protection District of St. Louis and Jefferson Counties, Eureka, Missouri met at the office of said District, Fire Station 1 – Meeting Room; 4849 Highway 109, Eureka, Missouri 63025, on Tuesday, January 9, 2024, at 1730 hours (5:30 p.m.). At the above time and place there were present:

ROLL

Charles L. Brown	-- Treasurer and Director
Patrick Feder	-- Chairman and Director
Gregory Lee Mathison, Jr.	-- Secretary and Director

Fire Chief Greg Brown

Guests in physical attendance -

Members of the District Staff

QUORUM

A quorum being present, the Chairman called the meeting to order and announced the Board of Directors meeting to be in session for the transaction of public business to be brought before it at this time. The Chairman also confirmed that the posted agenda for the meeting contained instructions for accessing the meeting electronically and that the agenda was posted and made available to the public more than 24 hours prior to the start of the meeting.

AMENDMENTS TO AGENDA

The Chairman inquired as to whether there were any amendments to the Tentative

Agenda for the meeting. Chief Brown reported the following additions to the tentative agenda:

III. Pension Issues: none.

IV. Communications: none.

V. Public Comments: none.

VI. Shop Steward Remarks: none.

VII. Budget:

Chief Brown requested the addition of an Item C – Account Balance Confirmation Form.

VIII. Old Business: none.

IX. New Business: none.

On motion made by Director Brown and seconded by Director Mathison the Tentative Agenda was accepted as the Final Approved Agenda.

I. APPROVAL OF PRIOR MINUTES

The Chairman called for acceptance or rejection of the meeting minutes for the December 11, 2023 Board of Director meetings, Open Meeting and Closed Meeting.

The Minutes of the December 11, 2023 Open and Closed meetings of the Board of Directors were presented for review, modification, or approval.

Director Mathison stated that he needed a moment to review the final draft of the minutes prior to Board approval. He reminded the Board that he did not attend the December 11, 2023 meeting, but noticed a mistake in the tentative draft of the minutes indicating that he made a motion. After allowing time for further review, Director Mathison confirmed that the final draft of the meeting minutes were corrected and ready for final approval.

Following discussion, and on motion by Director Feder, seconded by Director Brown, the Minutes of the December 11, 2023 Open and Closed meetings of the Board of Directors were approved by the Board.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Abstain (did not attend the meeting)

II. PRESENTATIONS

No items presented.

III. PENSION BOARD

No items presented.

IV. COMMUNICATIONS

The Chairman next called for discussion of Communications.

A. Thank you from Boy Scout Troop 456

Chief Brown provided a copy of the Thank You letter from the Boy Scout Troop 456 for a recent tour of Station #1.

B. Thank you from Cardinal Glennon Hospital

Chief Brown provided a copy of a Thank You letter from Cardinal Glennon hospital to the District for the District's participation in the Light Up Glennon Christmas Event. Assistant Chief Barthelmass provided additional details to the Board concerning the event.

C. Letters of Resignation

Chief Brown provided to the Board for review the letters of resignation from Devon Moultrie and Granger Sheppard.

V. PUBLIC COMMENTS

The Chairman next called for Public Comments.

No items were presented.

VI. SHOP STEWARD REMARKS

The Chairman next called for any remarks from the Shop Steward.

Virgil Davis attended the meeting via zoom and informed the Board that he did not run for re-election as Shop Steward. He informed the Board that Shawn Merry ran unopposed and is the new Shop Steward. Shop Steward Merry attended the meeting and stated that he looked forward to working with the Board. He also informed the Board that his Assistant Shop Stewards will be Jared Stegmann and Austin Olendorff. They also were present at the meeting.

VII. BUDGET AND FINANCIAL MATTERS

A. Treasurer's Report

The Chairman next called for a discussion of financial matters. A financial report was presented to the Board of Directors for review of general revenue checking, capital improvement checking fund, medical self-insurance fund, escrow balances, preliminary check register with attachments, and account payable invoices. Following a brief discussion, a motion was duly made by Director Brown, and seconded by Director Feder, and the following Resolution was unanimously adopted:

**RESOLUTION
ADOPTING THE TREASURER'S REPORT
OF THE
EUREKA FIRE PROTECTION DISTRICT
January 9, 2024**

“BE IT RESOLVED, By the Board of Directors of the Eureka Fire Protection District of St. Louis and Jefferson Counties, Missouri, that the Treasurer's Report submitted to the Board of Directors, January 9, 2024, is hereby approved and accepted, including the payment of bills presented, with corrections if any; and,

RESOLVED, FURTHER, that said Report be appended to these Minutes and incorporated herein by reference, and that the disbursements, payment of bills, and transfers of funds therein approved be made by the appropriate, District Officers.”

The Board of Directors being present and voting affirmatively, the Resolution was

adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

B. Tax Revenue Collections Update

Chief Brown provided a memo to the Board detailing the tax checks received by the District during November and December 2023 totaling \$4,603,421.67. He also reported that as of December 31, 2023 the District had collected 54.9% of projected tax revenue under the 2023 tax levy.

A brief discussion was held.

C. Account Confirmation Form

Chief Brown provided to the Board an Account Balance Confirmation Form prepared by the District's financial institution documenting the account balances as of December 31, 2023. Chief Brown reported that the form was requested by the District's auditor. Chief Brown requested that the form be signed by the Chairman and the Treasurer.

A brief discussion was held.

After discussion, Director Mathison made a motion to acknowledge receipt of the Account Balance Confirmation Form and to authorize the Chairman and Treasurer to sign the form, and the motion was duly second by Director Brown.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

VIII. OLD BUSINESS

A. Update on Planning and Accreditation Process

Lt. Josh Voigt attended the meeting and updated the Board on the planning and accreditation process. He reported that District staff had completed planning modules 1 through 4 and are moving on to modules 5 and 6. He reported that the written report on modules 1 through 4 will be provided to the Board after it is fully reviewed, edited, and finalized by District staff.

A brief discussion was held.

B. Update on Hiring Process Timeline

Chief Brown informed the Board that the District had received 12 employment applications and that he is adjusting the testing and interview process in order to have a hiring recommendation for the Board by the January 23, 2024 meeting.

A brief discussion was held.

IX. NEW BUSINESS

There being no further Old Business matters, the Chairman then requested the presentation of any New Business.

A. MOFAD Dashboard

Chief Brown provided the written report and dashboard from the Thomas McGee Group concerning the District's workers' compensation carrier (MOFAD). The report indicated in chart and graphical form that the District's claim history rates and loss ratios had substantially declined between 2019 and 2023.

A general discussion was held.

MOTION FOR CLOSED SESSION

Thereafter, on motion duly made by Director Brown, seconded by Director Mathison, and unanimously adopted, it was decided that there shall be a closed meeting of the board of directors, with closed records and closed vote, to be held for the discussion pursuant to RSMo. Section 610.021 (1) Legal actions, causes of action or

litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; RSMo. Section 610.0.021(3), Hiring, Firing, Discipline or Promoting of Particular Employees by a public governmental body when personal information about the employee is discussed or recorded; and RSMo. Section 610.021(23), Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups, to occur immediately after "new business" or at such time during the meeting as convenient to the meeting.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

Based upon the foregoing vote, the public session of the meeting of the Board of Directors adjourned at 5:58 p.m. and a Closed Meeting was held.

RECONVENING OF OPEN SESSION

The public portion of the meeting reconvened at 6:01 pm.

THE CHAIRMAN HEREBY STATED THAT NO OFFICIAL VOTES OR OFFICIAL ACTIONS WERE TAKEN BY THE BOARD IN CLOSED SESSION AT THE JANUARY 9, 2024 CLOSED MEETING REQUIRING A ROLL CALL VOTE.

X. ANNOUNCEMENT OF NEXT MEETING

Therefore, there being no other or further business to come before the Board, the Chairman stated that the next regular meeting of the Board of Directors shall be held on

Tuesday, January 23, 2024 at 1730 hours, Fire Station 1, Meeting Room, 4849 Highway 109, Eureka Fire Protection District, Eureka, Missouri.

ADJOURNMENT

Upon motion duly made by Director Mathison, seconded by Director Brown, and unanimously approved, the Chairman adjourned the general public meeting of the Board of Directors at 1602 hours (6:02 p.m.).

Respectfully submitted,

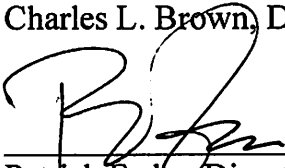


Gregory Lee Mathison, Secretary,
Board of Directors

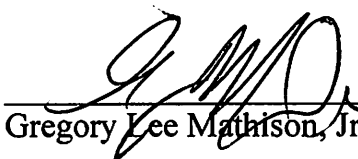
Approved:



Charles L. Brown, Director 01/23/2024
Date



Patrick Feder, Director 1/23/24
Date



Gregory Lee Mathison, Jr. 1-23-24
Date