

**MINUTES OF THE
TWELVE HUNDRED AND SEVENTY THIRD (1273rd) MEETING
OF THE
EUREKA FIRE PROTECTION DISTRICT
ST. LOUIS AND JEFFERSON COUNTIES
STATE OF MISSOURI**

September 13, 2022

BE IT REMEMBERED, that the Board of Directors of Eureka Fire Protection District of St. Louis and Jefferson Counties, Eureka, Missouri met at the office of said District, Fire Station 1 – Meeting Room; 4849 Highway 109, Eureka, Missouri 63025, on Tuesday, September 13, 2022, at 1730 hours (5:30 p.m.). At the above time and place there were present:

ROLL

Charles L. Brown	-- Treasurer and Director
Patrick Feder	-- Chairman and Director
Director Gregory Lee Mathison, Jr.	-- Secretary and Director

Fire Chief Greg Brown
Assistant Chief Scott Barthelmass

Guests in physical attendance -

Members of the District Staff

QUORUM

A quorum being present, the Chairman called the meeting to order and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time. The Chairman also confirmed that the posted agenda for the meeting contained instructions for accessing the meeting electronically.

AMENDMENTS TO AGENDA

The Chairman inquired as to whether or not there were any amendments to the Tentative Agenda for the meeting. Chief Brown reported the following additions to the tentative agenda:

III. Pension Issues: none.

IV. Communications: none.

V. Public Comments: none.

VII. Budget: none.

VIII. Old Business: none.

IX. New Business: none.

On motion made by Director Brown and seconded by Director Mathison the Tentative Agenda was accepted as the Final Approved Agenda as per copy attached to these Minutes and with the aforementioned amendments.

I. APPROVAL OF PRIOR MINUTES

The Chairman called for acceptance or rejection of meeting Minutes for the August 23, 2022 Board of Director meetings.

The Minutes of the August 23, 2022 meetings of the Board of Directors were presented not for review, modification, or approval.

Following discussion, and on motion by Director Brown, seconded by Director Feder, the approval of the Minutes of the August 23, 2022 meetings of the Board of Directors were tabled by the Board.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

II. PRESENTATIONS

No items were presented.

III. PENSION BOARD

None.

IV. COMMUNICATIONS

The Chairman next called for discussion of Communications.

A. Thank you from St. Francis Episcopal Church

Chief Brown presented a Thank You to the Board from the St. Francis Episcopal Church.

B. Certificate of Appreciation from Missouri State Fair Fire Department

Chief Brown presented a Certificate of Appreciation from the Missouri State Fair Fire Department.

C. Letter of Acknowledgement from State Auditor's Office

Chief Brown presented to the Board an acknowledgement letter from the Missouri State Auditor's Office regarding the District's annual audit report.

V. PUBLIC COMMENTS

The Chairman next called for Public Comments.

No items presented.

VI. SHOP STEWARD REMARKS

The Chairman next called for any remarks from the Shop Steward.

Shop Steward Virgil Davis delivered to the Board the formal letter from Local 2665 requesting the District to formally open negotiations.

VII. BUDGET AND FINANCIAL MATTERS

A. Treasurer's Report

The Chairman next called for a discussion of financial matters. A financial report was presented to the Board of Directors for review of general revenue checking, capital improvement checking fund, medical self-insurance fund, escrow balances, preliminary check register with attachments, and account payable invoices. Following a brief discussion, a motion was duly made by Director Brown, and seconded by Director Mathison, and the following Resolution was unanimously adopted:

**RESOLUTION
ADOPTING THE TREASURER'S REPORT
OF THE
EUREKA FIRE PROTECTION DISTRICT
September 13, 2022**

“BE IT RESOLVED, By the Board of Directors of the Eureka Fire Protection District of St. Louis and Jefferson Counties, Missouri, that the Treasurer’s Report submitted to the Board of Directors, September 13, 2022, is hereby approved and accepted, including the payment of bills presented, with corrections if any; and,

RESOLVED, FURTHER, that said Report be appended to these Minutes and incorporated herein by reference, and that the disbursements, payment of bills, and transfers of funds therein approved be made by the appropriate, District Officers.”

The Board of Directors being present and voting affirmatively, the Resolution was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

VIII. OLD BUSINESS

The Chairman then called the next item on the agenda: Old Business.

A. Open Bid for Station 2 Rooftop Unit

Chairman Feder opened the single bid received by the Board for the replacement of the rooftop unit at House 2. The Chairman announce the sole bidder was Classic Aire and that the bid was in the amount of \$10,478.

A brief discussion was held.

After discussion, Director Brown made a motion to approve the bid award, and Director Mathison duly seconded the motion.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

B. Update on INTACT implementation

Chief Brown provided an update to the Board concerning the INTACT implementation. He informed the Board the implementation of the new accounting software was being moved to November 1, 2022.

IX. NEW BUSINESS

There being no further Old Business matters, the Chairman then requested the presentation of any New Business.

A. Notice of Tax Rate Hearing

Chief Brown provided to the Board the draft Pro Forma tax calculation worksheets and informed the Board the 2022 tax rate hearing is scheduled for the next Board meeting on September 27, 2022.

B. Surplus Property Declaration

Chief Brown request that the Board declare the House 3 air compressor and storage tank surplus property and allow it to be put up for public sale.

A brief discussion was held.

After discussion, Director Brown made a motion to approve the declaration of surplus property, and Director Mathison duly seconded the motion.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

C. RFP for Auditing Services

Chief Brown request that the Board review and approved a Request for Proposal (RFP) for Auditing services. The Chairman indicated that a copy of the proposal was not in the Board packet. Chief Brown had additional copies made for review. The Board reviewed the proposed RFP during the break after the closed meeting (see below). After reconvening from the closed meeting (see below), a brief discussion was held concerning the RFP.

After discussion, Director Mathison made a motion to approve the advertisement of the RFP, and Director Brown duly seconded the motion.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

D. Conflict of Interest Ordinance for 2022-2024

Chief Brown had District Counsel Butler provide a copy of the standard Conflict of Interest Ordinance required by the Missouri Ethics Commission for approval every two (2) years for transaction greater than \$500.00 per year.

A brief discussion was held.

After discussion, Director Brown made a motion to approve the ethics ordinance, and Director Mathison duly seconded the motion.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

MOTION FOR CLOSED SESSION

Thereafter, on motion duly made by Director Mathison, seconded by Director Brown, and unanimously adopted, it was decided that there shall be a closed meeting of the board of directors, with closed records and closed vote, to be held for the discussion pursuant to RSMo. Section 610.021 (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; RSMo. Section 610.0.021(3), Hiring, Firing, Discipline or Promoting of Particular Employees by a public governmental body when personal information about the employee is discussed or recorded; and RSMo. Section 610.021(23), Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups, to occur immediately after "new business" or at such time during the meeting as convenient to the meeting.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

Based upon the foregoing vote, the public session of the meeting of the Board of Directors adjourned at 5:49 p.m. and a Closed Meeting was held.

RECONVENING OF OPEN SESSION

The public portion of the meeting reconvened at 6:55 pm.

THE CHAIRMAN ANNOUNCED THAT NO OFFICIAL VOTES OR OFFICIAL ACTIONS WERE TAKEN BY THE BOARD IN CLOSED SESSION.


X. ANNOUNCEMENT OF NEXT MEETING

Therefore, there being no other or further business to come before the Board, the Chairman stated that the next regular meeting of the Board of Directors shall be held on Tuesday, September 27, 2022 at 1730 hours, Fire Station 1, Meeting Room, 4849 Highway 109, Eureka Fire Protection District, Eureka, Missouri.

ADJOURNMENT

Upon motion duly made, seconded, and unanimously approved, the Chairman adjourned the general public meeting of the Board of Directors at 1856 hours (6:56 p.m.).

Respectfully submitted,

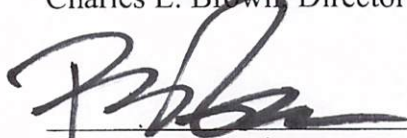


Gregory Lee Mathison, Jr.
Secretary,
Board of Directors

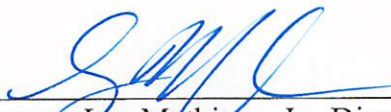
Approved:



Charles L. Brown, Director 09/27/22
Date



Patrick Feder, Director 9/27/22
Date



Gregory Lee Mathison, Jr., Director 9-27-22
Date

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