

**MINUTES OF THE
THIRTEEN HUNDRED and TENTH (1310th) MEETING
OF THE
EUREKA FIRE PROTECTION DISTRICT
ST. LOUIS AND JEFFERSON COUNTIES
STATE OF MISSOURI**

April 22, 2024

BE IT REMEMBERED that the Board of Directors of Eureka Fire Protection District of St. Louis and Jefferson Counties, Eureka, Missouri met at the office of said District, Fire Station 1 – Meeting Room; 4849 Highway 109, Eureka, Missouri 63025, on Monday, April 22, 2024, at 1900 hours (7:00 p.m.). At the above time and place there were present:

ROLL

Charles L. Brown	-- Treasurer and Director
Patrick Feder	-- Chairman and Director
Gregory Lee Mathison, Jr.	-- Secretary and Director

Fire Chief Greg Brown

Guests in physical attendance -
Greg Stewart – District Financial Advisor
AJ Stoll – District Actuary
Members of the District Staff

QUORUM

A quorum being present, the Chairman called the meeting to order and announced the Board of Directors meeting to be in session for the transaction of public business to be brought before it at this time. The Chairman also confirmed that the posted agenda for the meeting contained instructions for accessing the meeting electronically and that the agenda was posted and made available to the public more than 24 hours prior to the start of the meeting.

AMENDMENTS TO AGENDA

The Chairman inquired as to whether there were any amendments to the Tentative

Agenda for the meeting. Chief Brown reported the following additions to the tentative agenda:

III. Pension Issues: none.

IV. Communications: none.

V. Public Comments: none.

VI. Shop Steward Remarks: none.

VII. Budget: none.

VIII. Old Business: none.

IX. New Business: none.

On motion made by Director Mathison and seconded by Director Brown the Tentative Agenda was accepted as the Final Approved Agenda.

I. APPROVAL OF PRIOR MINUTES

The Chairman called for acceptance or rejection of the meeting minutes for the April 9, 2024 Board of Director’s Open Meeting and Closed Meeting.

Following discussion, and on motion by Director Brown, seconded by Director Mathison, the Minutes of the April 9, 2024 Open and Closed meetings were approved by the Board.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

- Director Charles L. Brown - Aye
- Director Pat Feder - Aye
- Director Gregory Lee Mathison, Jr. - Aye

II. PRESENTATIONS

A. Public Hearing for Adoption of Fire Code

The Chairman opened the Public Hearing for the Adoption of the Amendments to

the Fire Code.

Deputy Chief Fire Marshal Pallarito informed the Board the proposed Amendments to the Fire Code as reviewed had been advertised for a Public Hearing to receive comments from the public. He reported that the District did not received any written comments. The Chairman asked if any members of the public present at the meeting had any comments. No members of the public appeared at the hearing.

The Chairman closed the Public Hearing with no comments being received.

A brief discussion was held.

After discussion, Director Brown made a motion to approve the amendments to the Fire Code and the motion was seconded by Director Mathison.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

- Director Charles L. Brown - Aye
- Director Patrick Feder - Aye
- Director Gregory Lee Mathison, Jr. - Aye

Deputy Chief Fire Marshal Pallarito informed the Board that the District will keep the public comments period open for 90 days and will bring any public comments received back to the Board for review.

III. PENSION BOARD

The Chairman next called for the presentation of any pension matters.

A. Defined Benefit Actuarial Report

AJ Stoll with EkonBenefits attended the meeting and presented the January 1, 2024 Actuarial Report for the District’s Defined Benefit Pension Plan. (Mr. Stoll arrived late to the meeting and the presentation of his report took place at 7:40 pm - after all other items on the Agenda). He reviewed in detail his actuarial report. He reported that the Pension Fund’s Market Value of Assets returned a lower rate of return than expected (6.22% as compared to the 7% assumption). He reported that the Recommended Contribution for 2024 increased from \$216,003 up to \$265,030.

A general discussion was held.

After discussion, Director Brown made a motion to acknowledge receipt of the 2024 Actuarial Report, and Director Mathison seconded the motion. The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

B. 1st Quarter 2024 Pension Report

District Financial Advisor Greg Stewart appeared at the meeting and presented the Quarterly Report for the 1st Quarter of 2024 on the pension fund’s performance to the Board. He advised that Board that the fund has had a 5.5% increase in value during the last quarter and that the overall fund asset balance is up to \$18,215,812 at the end of the quarter.

A general discussion was held concerning investment strategy and specific fund performances.

After discussion, Director Brown made a motion to acknowledge receipt of the Quarterly Pension Report, and Director Mathison seconded the motion. The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

C. Fiduciary Bond

Deputy Chief Stamberger presented the fiduciary bond paperwork required by Lincoln Financial and informed the Board that he had received the final approval of the paperwork by the District’s Pension Counsel Tom Clark.

A brief discussion was held.

After discussion, Director Brown made a motion to approve fiduciary bond and the motion was seconded by Director Mathison.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown - Aye
Director Patrick Feder - Aye
Director Gregory Lee Mathison, Jr. - Aye

IV. COMMUNICATIONS

The Chairman next called for the presentation of Communications.

A. Significant Calls

Assistant Chief Barthelmass provided a briefing to the Board concerning a 2nd alarm fire at Rotometrics that could have been a very serious fire but fortunately the quick response and the sprinkler system kept the fire contained to a very small area. He also briefed the Board on the District's response to an EF-1 tornado that hit Brookdale Farms. He stated that no one was injured but the multiple downed powers lines, broken power poles, and significant damage to several buildings.

B. Fire Chief Retirement

Chief Brown informed the Board that he has announced his plans to retire from the District at the end of December 2024. Chairman Feder and the Board recognized Chief Brown for his many years of service and numerous contributions to the fire service and the community.

V. PUBLIC COMMENTS

The Chairman next called for Public Comments.

No items were presented.

VI. SHOP STEWARD REMARKS

The Chairman next called for any remarks from the Shop Steward.

Shop Steward Merry attended the meeting, and stated that the Strategic Planning meetings on April 15, 16, and 17 were very positive and informative. He commented that the moderators did an excellent job and the sessions were very good.

VII. BUDGET AND FINANCIAL MATTERS

A. Treasurer's Report

The Chairman next called for a discussion of financial matters. A financial report was presented to the Board of Directors for review of general revenue checking, capital improvement checking fund, medical self-insurance fund, escrow balances, preliminary check register with attachments, and account payable invoices. Following a brief discussion, a motion was duly made by Director Brown, and seconded by Director Mathison, and the following Resolution was unanimously adopted:

**RESOLUTION
ADOPTING THE TREASURER'S REPORT
OF THE
EUREKA FIRE PROTECTION DISTRICT
April 22, 2024**

“BE IT RESOLVED, By the Board of Directors of the Eureka Fire Protection District of St. Louis and Jefferson Counties, Missouri, that the Treasurer’s Report submitted to the Board of Directors, April 22, 2024, is hereby approved and accepted, including the payment of bills presented, with corrections if any; and,

RESOLVED, FURTHER, that said Report be appended to these Minutes and incorporated herein by reference, and that the disbursements, payment of bills, and transfers of funds therein approved be made by the appropriate, District Officers.”

The Board of Directors being present and voting affirmatively, the Resolution was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

VIII. OLD BUSINESS

A. Update on CPSE Program

Lt. Josh Voight attended the meeting and updated the Board on the CPSE project. He reported that the first six (6) modules are completed and reviewed the summary Strategic Plan draft. He also provided a summary to the Board of the Strategic Planning meetings on April 15, 16, and 17 and stated that the meetings went very well. Director Brown and Shop Stewart Merry agreed.

A general discussion was held.

A vote was not held by the Board.

B. Tri-County Training Consortium Reserve Apparatus agreement

Chief Brown provided a copy to the Board of the proposed Tri-County Training Consortium Reserve Apparatus agreement. He stated that the proposed agreement was only a draft document and that all nine (9) participating fire districts are still reviewing the document. He did not ask the Board to take a vote on the agreement in its present form.

C. Phillips 66 Grant

Assistant Chief Barthelmass informed the Board that the District has applied for a non-matching \$33,000 grant from Phillips 66 for swift water rescue gear for District staff. He stated that Phillips 66 had tentatively approved the grant and was very appreciative of the District's response and assistance during the recent pipeline break in Lions Park .

A general discussion was held.

A vote was not held.

IX. NEW BUSINESS

There being no further Old Business matters, the Chairman then requested the presentation of any New Business.

A. Quarterly Reports

Chief Brown provided to the Board the Quarterly Reports prepared by the District's Staff for the 1st Quarter of 2024.

A brief discussion was held.

After discussion, Director Brown made a motion to acknowledge receipt of the Quarterly Reports, and Director Mathison seconded the motion. The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

MOTION FOR CLOSED SESSION

Thereafter, on motion duly made by Director Mathison, seconded by Director Brown, and unanimously adopted, it was decided that there shall be a closed meeting of the board of directors, with closed records and closed vote, to be held for the discussion pursuant to RSMo. Section 610.021 (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; RSMo. Section 610.021(3), Hiring, Firing, Discipline or Promoting of Particular Employees by a public governmental body when personal information about the employee is discussed or recorded; and RSMo. Section 610.021(23), Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups, to occur immediately after "new business" or at such time during the meeting as convenient to the meeting.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

Based upon the foregoing vote, the public session of the meeting of the Board of Directors adjourned at 8:12 p.m. and a Closed Meeting was held.

RECONVENING OF OPEN SESSION

The public portion of the meeting reconvened at 9:10 pm.

THE CHAIRMAN STATED THAT NO OFFICIAL VOTES OR OFFICIAL ACTIONS WERE TAKEN BY THE BOARD IN CLOSED SESSION AT THE APRIL 22, 2024 CLOSED MEETING REQUIRING A ROLL CALL VOTE.

X. ANNOUNCEMENT OF NEXT MEETING

Therefore, there being no other or further business to come before the Board, the Chairman stated that the next regular meeting of the Board of Directors is scheduled to be held on Tuesday, May 14, 2024 at 1730 hours, Fire Station 1, Meeting Room, 4849 Highway 109, Eureka Fire Protection District, Eureka, Missouri.

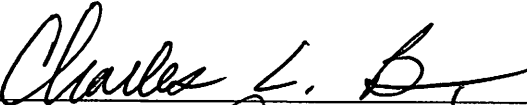
ADJOURNMENT

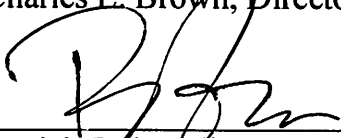
Upon motion duly made by Director Mathison, seconded by Director Brown, and unanimously approved, the Chairman adjourned the general public meeting of the Board of Directors at 2112 hours (9:12 p.m.).

Respectfully submitted,

Gregory Lee Mathison, Secretary,
Board of Directors

Approved:

 05/14/24
Charles L. Brown, Director Date

 5/14/24
Patrick Feder, Director Date

Gregory Lee Mathison, Jr. Date