

**TWELVE HUNDRED AND NINETIETH (1290th) MEETING
OF THE
EUREKA FIRE PROTECTION DISTRICT
ST. LOUIS AND JEFFERSON COUNTIES
STATE OF MISSOURI**

June 13, 2023

BE IT REMEMBERED, that the Board of Directors of Eureka Fire Protection District of St. Louis and Jefferson Counties, Eureka, Missouri met at the office of said District, Fire Station 1 – Meeting Room; 4849 Highway 109, Eureka, Missouri 63025, on Tuesday, June 13, 2023, at 1730 hours (5:30 p.m.). At the above time and place there were present:

ROLL

Charles L. Brown	-- Treasurer and Director
Patrick Feder	-- Chairman and Director
Gregory Lee Mathison, Jr.	-- Secretary and Director

Fire Chief Greg Brown -

Guests in physical attendance -

Members of the District Staff

QUORUM

A quorum being present, the Chairman called the meeting to order and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time. The Chairman also confirmed that the posted agenda for the meeting contained instructions for accessing the meeting electronically.

AMENDMENTS TO AGENDA

The Chairman inquired as to whether or not there were any amendments to the Tentative Agenda for the meeting. Chief Brown reported the following additions to the tentative agenda:

III. Pension Issues: none.

IV. Communications: none.

V. Public Comments: none.

VII. Budget: none.

VIII. Old Business: none.

IX. New Business: none.

On motion made by Director Brown and seconded by Director Mathison the Tentative Agenda was accepted as the Final Approved Agenda as per copy attached to these Minutes and with the amendments.

I. APPROVAL OF PRIOR MINUTES

The Chairman called for acceptance or rejection of meeting Minutes for the May 23, 2023 Board of Director meetings.

The Minutes of the May 23, 2023 meetings of the Board of Directors were presented for review, modification, or approval.

Following discussion, and on motion by Director Brown, seconded by Director Mathison, the approval of the Minutes of the May 23, 2023 meetings of the Board of Directors were approved by the Board.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Gregory Lee Mathison, Jr.	- Aye

II. PRESENTATIONS

No items were presented.

III. PENSION BOARD

No items presented.

IV. COMMUNICATIONS

The Chairman next called for discussion of Communications.

A. Thank you email re: Leslie Oliver

Chief Brown presented to the Board a copy of a Thank You letter and Certificate of Appreciation from the Rockwood School District for Leslie Oliver and her assistance with Rockwood educational programs.

B. School Safety Program

Chief Brown submitted a copy of memo to the Board for review concerning the District's efforts to establish a standardized emergency response plan with the Rockwood School District, Metro West Fire Protection, Fenton Fire Protection, and Monarch Fire Protection.

C. Allenton TIF

Chief Brown provided a copy of a \$650.23 distribution check from the Allenton TIF Commission from surplus TIF funds.

D. Thank you from Emerald Forest Subdivision

Chief Brown provided a copy of a Thank You letter from Karen Pudlowski with the Emerald Forest Subdivision to the District thanking the District for having a crew at the subdivision block party. Chief Brown also reported that Brentwood Fire Chief Ronnie Cottrell lives in the subdivision and he also contacted the District to express gratitude for the assistance with the block party.

E. Thank you from Janie Brandel

Chief Brown provided a copy of a Thank You letter from Janie Brandel to Isaiah Craft, Jacob Menz, Arin Fisher, and Adam Schmitt for the care she received during a

recent EMS call.

F. Thank you from Troop 322

Chief Brown shared with the Board a Thank you card from Boy Scout Troop 322 to RB Brown for teaching their “Red Card” class.

G. Thank you from Feder Family

Chief Brown provided a copy of a Thank You card from the Steve Feder family. Director Feder also expressed sincere gratitude to District personnel.

V. PUBLIC COMMENTS

The Chairman next called for Public Comments.

No items presented.

VI. SHOP STEWARD REMARKS

Shop Steward Virgil attended the meeting, but did not present any items to the Board.

VII. BUDGET AND FINANCIAL MATTERS

A. Treasurer’s Report

The Chairman next called for a discussion of financial matters. A financial report was presented to the Board of Directors for review of general revenue checking, capital improvement checking fund, medical self-insurance fund, escrow balances, preliminary check register with attachments, and account payable invoices. Following a brief discussion, a motion was duly made by Director Brown, and seconded by Director Mathison, and the following Resolution was unanimously adopted:

**RESOLUTION
ADOPTING THE TREASURER’S REPORT
OF THE
EUREKA FIRE PROTECTION DISTRICT
June 13, 2023**

“BE IT RESOLVED, By the Board of Directors of the Eureka Fire Protection District of St. Louis and Jefferson Counties, Missouri, that the Treasurer’s Report submitted to the Board of Directors, June 13, 2023, is hereby approved and accepted, including the payment of bills presented, with corrections if any; and,

RESOLVED, FURTHER, that said Report be appended to these Minutes and incorporated herein by reference, and that the disbursements, payment of bills, and transfers of funds therein approved be made by the appropriate, District Officers.”

The Board of Directors being present and voting affirmatively, the Resolution was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Gregory Lee Mathison, Jr.	- Aye

VIII. OLD BUSINESS

The Chairman then called the next item on the agenda: Old Business.

A. Planning Process Discussion

Chief Brown presented the professional services contract from Center for Public Safety Excellence, Inc. for review and approval. Mr. Brian Dean with Center for Public Safety Excellence, Inc. attended the meeting via zoom video.

A general discussion was held concerning the contract terms. Director Mathison requested that the language in Paragraph 9 be changed by deleting the first word “CPSE” in the first sentence and replacing “CPSE” in the first sentence with the phrase “Both parties...”. Brian Dean stated that the amended language is acceptable to the Center for Public Safety Excellence, Inc.

Following discussion, and on motion by Director Mathison, seconded by Director Brown, the Board approved the professional services contract from Center for Public Safety Excellence, Inc. including the changes in Paragraph 9 by deleting the first word “CPSE” in the first sentence and replacing “CPSE” with the phrase “Both parties” in the first sentence.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown - Aye
Director Patrick Feder - Aye
Director Gregory Lee Mathison, Jr. - Aye

IX. NEW BUSINESS

There being no further Old Business matters, the Chairman then requested the presentation of any New Business.

A. Open Bids for concrete repair

Chief Brown presented the single bid submitted to the District for the concrete repair at District facilities. The Chairman opened the bid and announce the bid as follows:

St. Louis Paving, LLC
Fire Station #1: \$6,227.00
Fire Station #2: \$3,940.00
Fire Station #3: \$2,737.00
Fire Station #4: \$9,538.00

A brief discussion was held.

Following discussion, the Board agreed to refer the bid to the committee for review and Battalion Chief Dempsey said that the committee would review the bid and check references on the bidder.

B. Open bids for parking lot striping

Chief Brown presented the single bid submitted to the District for the parking lot striping at District facilities. The Chairman opened the bid and announce the bid as follows:

St. Louis Paving, LLC
Fire Station #1: \$ 593.00

Fire Station #2: \$ 531.00
Fire Station #3: \$ 531.00
Fire Station #4: \$1,062.00

A brief discussion was held.

Following discussion, the Board agreed to refer the bid to the committee for review and Battalion Chief Dempsey said that the committee would review the bid and check references on the bidder.

MOTION FOR CLOSED SESSION

Thereafter, on motion duly made by Director Mathison, seconded by Director Brown, and unanimously adopted, it was decided that there shall be a closed meeting of the board of directors, with closed records and closed vote, to be held for the discussion pursuant to RSMo. Section 610.021 (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; RSMo. Section 610.0.021(3), Hiring, Firing, Discipline or Promoting of Particular Employees by a public governmental body when personal information about the employee is discussed or recorded; and RSMo. Section 610.021(23), Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups, to occur immediately after "new business" or at such time during the meeting as convenient to the meeting.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

Based upon the foregoing vote, the public session of the meeting of the Board of Directors adjourned at 5:50 p.m. and a Closed Meeting was held.

RECONVENING OF OPEN SESSION

The public portion of the meeting reconvened at 7:45 pm.

THE CHAIRMAN HEREBY STATED THAT NO OFFICIAL VOTES OR OFFICIAL ACTIONS WERE TAKEN BY THE BOARD IN CLOSED SESSION AT THE JUNE 13, 2023 CLOSED MEETING REQUIRING A ROLL CALL VOTE.

X. ANNOUNCEMENT OF NEXT MEETING

Therefore, there being no other or further business to come before the Board, the Chairman stated that the next regular meeting of the Board of Directors shall be held on ~~Monday~~ ^{Tuesday}, June 27, 2023 at 1730 hours, Fire Station 1, Meeting Room, 4849 Highway 109, Eureka Fire Protection District, Eureka, Missouri.

ADJOURNMENT

Upon motion duly made, seconded, and unanimously approved, the Chairman adjourned the general public meeting of the Board of Directors at 1945 hours (6:45 p.m.).

Respectfully submitted,

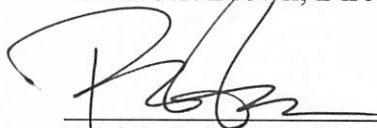


Gregory Lee Mathison, Jr., Secretary
Board of Directors

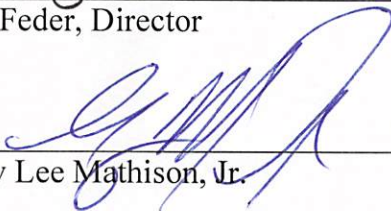
Approved:

 06/27/2023

Charles L. Brown, Director Date

 6/27/23

Patrick Feder, Director Date

 6/27/23

Gregory Lee Mathison, Jr. Date