

**MINUTES OF THE  
THIRTEEN HUNDRED and SEVENTH (1307th) MEETING  
OF THE  
EUREKA FIRE PROTECTION DISTRICT  
ST. LOUIS AND JEFFERSON COUNTIES  
STATE OF MISSOURI**

**March 12, 2024**

**BE IT REMEMBERED** that the Board of Directors of Eureka Fire Protection District of St. Louis and Jefferson Counties, Eureka, Missouri met at the office of said District, Fire Station 1 – Meeting Room; 4849 Highway 109, Eureka, Missouri 63025, on Tuesday, March 12, 2024, at 1730 hours (5:30 p.m.). At the above time and place there were present:

**ROLL**

Charles L. Brown	-- Treasurer and Director
Patrick Feder	-- Chairman and Director
Gregory Lee Mathison, Jr.	-- Secretary and Director

Fire Chief Greg Brown

Guests in physical attendance -

District Financial Advisor Greg Stewart

Members of the District Staff

**QUORUM**

A quorum being present, the Chairman called the meeting to order and announced the Board of Directors meeting to be in session for the transaction of public business to be brought before it at this time. The Chairman also confirmed that the posted agenda for the meeting contained instructions for accessing the meeting electronically and that the agenda was posted and made available to the public more than 24 hours prior to the start of the meeting.

## **AMENDMENTS TO AGENDA**

The Chairman inquired as to whether there were any amendments to the Tentative Agenda for the meeting. Chief Brown reported the following additions to the tentative agenda:

**III. Pension Issues:** none.

**IV. Communications:** none.

**V. Public Comments:** none.

**VI. Shop Steward Remarks:** none.

**VII. Budget:** none.

**VIII. Old Business:** none.

**IX. New Business:** none.

On motion made by Director Mathison and seconded by Director Brown the Tentative Agenda was accepted as the Final Approved Agenda.

## **I. APPROVAL OF PRIOR MINUTES**

The Chairman called for acceptance or rejection of the meeting minutes for the February 13, 2024 and February 27, 2024 Board of Director meetings, Open Meeting and Closed Meeting.

Following discussion, and on motion by Director Brown, seconded by Director Mathison, the Minutes of the February 13, 2024 and February 27, 2024 Open and Closed meetings were approved by the Board.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

## **II. PRESENTATIONS**

### **A. Fire Fighter Oath and Pinning**

Chairman Feder administered the Fire Fighter Oath to new Fire Fighter Paramedic Thomas Sommers. The Board offered its congratulations and welcome to the District. Thereafter, a brief fire fighter pinning ceremony was held.

### **B. Presentation from Director Brown**

Director Brown offered congratulations to Assistant Chief Barthelmass for being recognized as the City of Kirkwood Citizen of the Year. The Board offered its congratulations.

## **III. PENSION BOARD**

### **A. Defined Benefit Pension Deposit Issue**

District Financial Advisor Greg Stewart attended the meeting and reviewed the funding error by Lincoln Financial regarding the March 1, 2024 retirement disbursements to retirees under the pension plan. It was explained to the Board that Lincoln Financial scheduled the ACH to process on March 1, 2024 as opposed to the payment actually being paid to the retirees on March 1, 2024. This administrative error delayed the payment of monthly retirement benefits to the retirees until March 4, 2024.

It was represented to the Board that Lincoln Financial was taking all steps necessary to make sure future monthly retirement disbursements are paid on the first of each month.

A brief discussion was held.

### **B. Apology letter from Lincoln Financial**

Deputy Chief Stamberger provided a copy of the explanation and apology letter from Lincoln Financial to the retirees that reviewed the mistake and assured that the problem has been corrected for future monthly disbursements.

## **IV. COMMUNICATIONS**

The Chairman next called for discussion of Communications.

**A. Thank You Card from MoDOT**

Fire Chief Brown provided a copy of a Thank You email to Assistant Chief Barthelmass from MoDOT thanking the District for the use of the Training Center.

**V. PUBLIC COMMENTS**

The Chairman next called for Public Comments.

No items were presented.

**VI. SHOP STEWARD REMARKS**

The Chairman next called for any remarks from the Shop Steward.

No items were presented to the Board.

**VII. BUDGET AND FINANCIAL MATTERS**

**A. Treasurer's Report**

The Chairman next called for a discussion of financial matters. A financial report was presented to the Board of Directors for review of general revenue checking, capital improvement checking fund, medical self-insurance fund, escrow balances, preliminary check register with attachments, and account payable invoices. Following a brief discussion, a motion was duly made by Director Brown, and seconded by Director Mathison, and the following Resolution was unanimously adopted:

**RESOLUTION  
ADOPTING THE TREASURER'S REPORT  
OF THE  
EUREKA FIRE PROTECTION DISTRICT  
March 12, 2024**

“BE IT RESOLVED, By the Board of Directors of the Eureka Fire Protection District of St. Louis and Jefferson Counties, Missouri, that the Treasurer’s Report submitted to the Board of Directors, March 12, 2024, is hereby approved and accepted, including the payment of bills presented, with corrections if any; and,

RESOLVED, FURTHER, that said Report be appended to these Minutes and

incorporated herein by reference, and that the disbursements, payment of bills, and transfers of funds therein approved be made by the appropriate, District Officers.”

The Board of Directors being present and voting affirmatively, the Resolution was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

**B. Annual Letter to Counties – Financial Statements**

Chief Brown provided copies to the Board of the letters sent to St. Louis and Jefferson Counties submitting the District’s December 31, 2023 financial statements and reports in accordance with RSMo. 321.180.

A brief discussion was held.

**VIII. OLD BUSINESS**

**A. Draft of the update to the Fire Prevention Code**

Fire Marshal Pallarito provided a draft of the changes to the Fire Code for review and approval for publication. He stated that he will advertise a public hearing for the first Board meeting in April for official approval of the code updates if the Board has no objections.

A general discussion was held.

Upon motion duly made by Director Mathison, seconded by Director Brown, and unanimously approved, the Board authorized the advertisement for a public hearing at the April 9, 2024 Board meeting.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

**IX. NEW BUSINESS**

There being no further Old Business matters, the Chairman then requested the presentation of any New Business.

**MOTION FOR CLOSED SESSION**

Thereafter, on motion duly made by Director Mathison, seconded by Director Brown, and unanimously adopted, it was decided that there shall be a closed meeting of the board of directors, with closed records and closed vote, to be held for the discussion pursuant to RSMo. Section 610.021 (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; RSMo. Section 610.0.021(3), Hiring, Firing, Discipline or Promoting of Particular Employees by a public governmental body when personal information about the employee is discussed or recorded; and RSMo. Section 610.021(23), Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups, to occur immediately after "new business" or at such time during the meeting as convenient to the meeting.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

Based upon the foregoing vote, the public session of the meeting of the Board of Directors adjourned at 5:42 p.m. and a Closed Meeting was held.

## **RECONVENING OF OPEN SESSION**

The public portion of the meeting reconvened at 5:52 pm.

THE CHAIRMAN STATED THAT NO OFFICIAL VOTES OR OFFICIAL ACTIONS WERE TAKEN BY THE BOARD IN CLOSED SESSION AT THE MARCH 12, 2024 CLOSED MEETING REQUIRING A ROLL CALL VOTE.

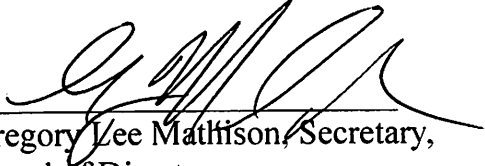
## **X. ANNOUNCEMENT OF NEXT MEETING**

Therefore, there being no other or further business to come before the Board, the Chairman stated that the next regular meeting of the Board of Directors shall be held on Monday, March 26, 2024 at 1730 hours, Fire Station 1, Meeting Room, 4849 Highway 109, Eureka Fire Protection District, Eureka, Missouri.

## **ADJOURNMENT**

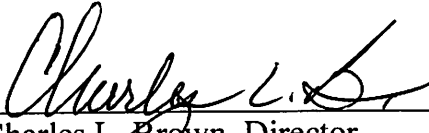
Upon motion duly made by Director Mathison, seconded by Director Brown, and unanimously approved, the Chairman adjourned the general public meeting of the Board of Directors at 1753 hours (5:53 p.m.).

Respectfully submitted,



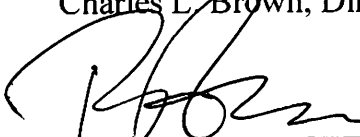
Gregory Lee Mathison, Secretary,  
Board of Directors

Approved:

 03/26/2024


Charles L. Brown, Director

Date

 3/26/24

Patrick Feder, Director

Date

 3-26-24

Gregory Lee Mathison, Jr.

Date