

**MINUTES OF THE
THIRTEEN HUNDRED and FIRST (1301st) MEETING
OF THE
EUREKA FIRE PROTECTION DISTRICT
ST. LOUIS AND JEFFERSON COUNTIES
STATE OF MISSOURI**

November 27, 2023

BE IT REMEMBERED that the Board of Directors of Eureka Fire Protection District of St. Louis and Jefferson Counties, Eureka, Missouri met at the office of said District, Fire Station 1 – Meeting Room; 4849 Highway 109, Eureka, Missouri 63025, on Monday, November 27, 2023, at 1730 hours (5:30 p.m.). At the above time and place there were present:

ROLL

Charles L. Brown	-- Treasurer and Director
Patrick Feder	-- Chairman and Director
Gregory Lee Mathison, Jr.	-- Secretary and Director

Fire Chief Greg Brown

Guests in physical attendance -

Members of the District Staff

QUORUM

A quorum being present, the Chairman called the meeting to order and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time. The Chairman also confirmed that the posted agenda for the meeting contained instructions for accessing the meeting electronically.

AMENDMENTS TO AGENDA

The Chairman inquired as to whether there were any amendments to the Tentative Agenda for the meeting. Chief Brown reported the following additions to the tentative agenda:

III. Pension Issues: none.

IV. Communications: none.

V. Public Comments: none.

VII. Budget: none.

VIII. Old Business: none.

IX. New Business: none.

On motion made by Director Brown and seconded by Director Mathison the Tentative Agenda was accepted as the Final Approved Agenda as per copy attached to these Minutes and with the above amendments, if any.

I. APPROVAL OF PRIOR MINUTES

The Chairman called for acceptance or rejection of meeting Minutes for the November 14, 2023 Board of Director meetings.

The Minutes of the November 14, 2023 meetings of the Board of Directors were presented for review, modification, or approval.

Following discussion, and on motion by Director Brown, seconded by Director Mathison, the approval of the Minutes of the November 14, 2023 meetings of the Board of Directors were approved by the Board.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

II. PRESENTATIONS

No items presented.

III. PENSION BOARD

No items presented.

IV. COMMUNICATIONS

The Chairman next called for discussion of Communications.

A. Thank you from Ridgefield Shows

Chief Brown provided a copy of the Thank You letter from Ridgefield Shows and a \$2,800 donation to the Search and Rescue Team.

B. Small Business Saturday Social Media

Chief Brown informed the Board that Saturday, November 25, 2023 was Small Business Saturday and that Ali from GROW Marketing went with some of the District crews and made purchases in the Eureka community. Videos of the events will be posted to the District's social media accounts.

V. PUBLIC COMMENTS

The Chairman next called for Public Comments.

No items were presented.

VI. SHOP STEWARD REMARKS

The Chairman next called for any remarks from the Shop Steward.

No items presented.

VII. BUDGET AND FINANCIAL MATTERS

A. Treasurer's Report

The Chairman next called for a discussion of financial matters. A financial report was presented to the Board of Directors for review of general revenue checking, capital improvement checking fund, medical self-insurance fund, escrow balances, preliminary check register with attachments, and account payable invoices. Following a brief

discussion, a motion was duly made by Director Brown, and seconded by Director Mathison, and the following Resolution was unanimously adopted:

RESOLUTION
ADOPTING THE TREASURER'S REPORT
OF THE
EUREKA FIRE PROTECTION DISTRICT
November 27, 2023

“BE IT RESOLVED, By the Board of Directors of the Eureka Fire Protection District of St. Louis and Jefferson Counties, Missouri, that the Treasurer’s Report submitted to the Board of Directors, November 27, 2023, is hereby approved and accepted, including the payment of bills presented, with corrections if any; and,

RESOLVED, FURTHER, that said Report be appended to these Minutes and incorporated herein by reference, and that the disbursements, payment of bills, and transfers of funds therein approved be made by the appropriate, District Officers.”

The Board of Directors being present and voting affirmatively, the Resolution was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

B. Auditor Engagement Letter

Chief Brown provided a copy of the 2024 engagement letter from Botz and Deal for the 2024 annual audit in the amount of \$25,000.00.

A brief discussion was held.

After discussion, Director Mathison made a motion to approve the engagement letter, and the motion was duly second by Director Brown.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

C. Draft 2024 Budget

Chief Brown passed out to the Board a copy of the proposed Draft #4 of the 2024 budget for review only. Chief Brown reviewed the budget categories and proposed budget amounts in several categories.

A general budget discussion was held.

A vote was not held.

VIII. OLD BUSINESS

A. CCE911 Contract 2024

Chief Brown presented to the Board the revised agreement with Central County 911 for 2024. He informed the Board the CCE911 had agreed to adjust the contract fee for 2024 to a flat 5% for all contract entities. As a result, the fee for 2024 will be reduced from \$260,000 down to \$236,458.

A brief discussion was held.

After discussion, Director Brown made a motion to approve the contract for 2024 with Central County Emergency 911, and the motion was duly second by Director Mathison.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

B. Medical Control Agreement

Chief Brown provided the Board with a copy of the Medical Control Agreement with Dr. Justin Rapoff for review and approval.

A brief discussion was held.

After discussion, Director Brown made a motion to approve the Medical Control Agreement, and the motion was duly second by Director Mathison.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

IX. NEW BUSINESS

There being no further Old Business matters, the Chairman then requested the presentation of any New Business.

A. Award Bids for New Cascade System

The Chairman next called for the presentation of the bid recommendation for the cascade system at the Training Center. Chief Brown reported that the committee was waiting for additional information from the bidders and that the committee will make a recommendation at the next meeting.

A vote was not held.

B. HVAC Repairs

Chief Brown informed the Board that the District was having HVAC issues at Station 1 and the Training Center. He reported that the units are between 20 and 23 years old. He reported that a bid to replace the heat exchangers on the units came in at \$12,821.00, but the bid to replace all 3 units totaled \$48,722.00. Chief Brown requested authority for the replace the units and the funds will come from the Capital Reserve Account.

A brief discussion was held.

After discussion, Director Brown made a motion to approve the repair, and the motion was duly second by Director Mathison.

The Board of Directors being present and voting affirmatively, the motion was

adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

MOTION FOR CLOSED SESSION

Thereafter, on motion duly made by Director Mathison, seconded by Director Brown, and unanimously adopted, it was decided that there shall be a closed meeting of the board of directors, with closed records and closed vote, to be held for the discussion pursuant to RSMo. Section 610.021 (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; RSMo. Section 610.0.021(3), Hiring, Firing, Discipline or Promoting of Particular Employees by a public governmental body when personal information about the employee is discussed or recorded; and RSMo. Section 610.021(23), Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups, to occur immediately after "new business" or at such time during the meeting as convenient to the meeting.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

Based upon the foregoing vote, the public session of the meeting of the Board of Directors adjourned at 5:55 p.m. and a Closed Meeting was held.

RECONVENING OF OPEN SESSION

The public portion of the meeting reconvened at 6:12 pm.

THE CHAIRMAN HEREBY STATED THAT NO OTHER OFFICIAL VOTES OR OFFICIAL ACTIONS WERE TAKEN BY THE BOARD IN CLOSED SESSION AT THE NOVEMBER 27, 2023 CLOSED MEETING REQUIRING A ROLL CALL VOTE.

X. ANNOUNCEMENT OF NEXT MEETING

Therefore, there being no other or further business to come before the Board, the Chairman stated that the next regular meeting of the Board of Directors shall be held on Monday, December 11, 2023 at 1730 hours, Fire Station 1, Meeting Room, 4849 Highway 109, Eureka Fire Protection District, Eureka, Missouri.

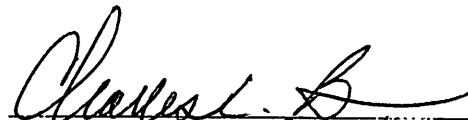
ADJOURNMENT

Upon motion duly made, seconded, and unanimously approved, the Chairman adjourned the general public meeting of the Board of Directors at 1613 hours (6:13 p.m.).


Respectfully submitted,

Gregory Lee Mathison, Secretary,
Board of Directors

Approved:



Charles L. Brown, Director 12/11/2023
Date



Patrick Feder, Director 12/11/23
Date

Gregory Lee Mathison, Jr. Date