

**TWELVE HUNDRED AND NINETY THIRD (1293rd) MEETING  
OF THE  
EUREKA FIRE PROTECTION DISTRICT  
ST. LOUIS AND JEFFERSON COUNTIES  
STATE OF MISSOURI**

**July 25, 2023**

**BE IT REMEMBERED**, that the Board of Directors of Eureka Fire Protection District of St. Louis and Jefferson Counties, Eureka, Missouri met at the office of said District, Fire Station 1 – Meeting Room; 4849 Highway 109, Eureka, Missouri 63025, on Tuesday, July 25, 2023, at 1730 hours (5:30 p.m.). At the above time and place there were present:

**ROLL**

Charles L. Brown	-- Treasurer and Director
Patrick Feder	-- Chairman and Director
Gregory Lee Mathison, Jr.	-- Secretary and Director

Fire Chief Greg Brown -

Guests in physical attendance -

Members of the District Staff

**QUORUM**

A quorum being present, the Chairman called the meeting to order and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time. The Chairman also confirmed that the posted agenda for the meeting contained instructions for accessing the meeting electronically.

**AMENDMENTS TO AGENDA**

The Chairman inquired as to whether or not there were any amendments to the Tentative Agenda for the meeting. Chief Brown reported the following additions to the tentative agenda:

**III. Pension Issues:** none.

**IV. Communications:** none.

**V. Public Comments:** none.

**VII. Budget:** none.

**VIII. Old Business:** none.

**IX. New Business:** none.

On motion made by Director Brown and seconded by Director Mathison the Tentative Agenda was accepted as the Final Approved Agenda as per copy attached to these Minutes and with the amendments.

**I. APPROVAL OF PRIOR MINUTES**

The Chairman called for acceptance or rejection of meeting Minutes for the July 11, 2023 Board of Director meetings.

The Minutes of the July 11, 2023 meetings of the Board of Directors were presented for review, modification, or approval.

Following discussion, and on motion by Director Brown, seconded by Director Mathison, the approval of the Minutes of the July 11, 2023 meetings of the Board of Directors were approved by the Board.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Gregory Lee Mathison, Jr.	- Aye

**II. PRESENTATIONS**

**A. Planning Process Update**

Mr. Rich Merrill from CPSE attended the Board meeting and provided an update on the activity of CPSE. He reported that CPSE representatives are conducting an on-site visit to the District from July 24 through July 27, 2023. He reported that he had met with the District Command staff and discussed the Community Risk Reduction and Standard of Cover planning process. He also reported that team meetings for this visit are scheduled for July 25<sup>th</sup> in the Training room at Station 1 and an additional meeting is scheduled for July 26<sup>th</sup> at the Training Center on Old Hwy 66.

A general discussion was held.

**B. Review of 2022 Audit**

Mr. Allen Schulte with Botz & Deal attended the meeting and reviewed with the Board the findings of his financial audit of the District for 2022. He reported that the audit report was an “unqualified opinion” and that it is the best report that an auditor can provide. He reported that the audit process went very efficiently and that the District’s finances and processes are in very good shape.

A general discussion was held.

Mr. Schulte addressed questions for the Board of Directors.

Following further discussion, Director Brown made a motion to acknowledge receipt of the 2022 audit report, and the motion was seconded by Director Mathison.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Gregory Lee Mathison, Jr.	- Aye

**III. PENSION BOARD**

**A. 2nd Quarter Report**

Mr. Greg Stewart attended the meeting and reviewed with the Board that the value of the District’s pension plan had increased \$204,893 in the 2nd Quarter of 2023. He also

reported that the District had paid \$167,739.00 in retirement payouts during the 2nd Quarter.

Following discussion, Director Brown made a motion to acknowledge receipt of the 2nd Quarter 2023 Pension Report, and the motion was seconded by Director Mathison.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Gregory Lee Mathison, Jr.	- Aye

**B. Change in Pension Investment**

Mr. Greg Stewart also reviewed with the Board the Pension Committee recommendation to change the District's investment in the Dodge and Cox fund over to the Sprott Gold Victory stock fund. He explained the reasons for the recommendation and Director Feder reported on the discussions held by the Pension Committee,

Following discussion, Director Mathison made a motion to approve the change in the investment from the Dodge & Cox fund to the Sprott Gold Victory stock fund, and the motion was seconded by Director Mathison.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Gregory Lee Mathison, Jr.	- Aye

**IV. COMMUNICATIONS**

The Chairman next called for discussion of Communications.

**A. Thank you letter from Blevins Elementary**

Chief Brown presented to the Board for review a copy of a Thank You letter from Blevins Elementary.

**V. PUBLIC COMMENTS**

The Chairman next called for Public Comments.

No items presented.

**VI. SHOP STEWARD REMARKS**

Shop Steward Virgil Davis attended the meeting but did not make any presentation to the Board.

**VII. BUDGET AND FINANCIAL MATTERS**

**A. Treasurer's Report**

The Chairman next called for a discussion of financial matters. A financial report was presented to the Board of Directors for review of general revenue checking, capital improvement checking fund, medical self-insurance fund, escrow balances, preliminary check register with attachments, and account payable invoices. Following a brief discussion, a motion was duly made by Director Brown, and seconded by Director Mathison, and the following Resolution was unanimously adopted:

**RESOLUTION  
ADOPTING THE TREASURER'S REPORT  
OF THE  
EUREKA FIRE PROTECTION DISTRICT  
July 25, 2023**

“BE IT RESOLVED, By the Board of Directors of the Eureka Fire Protection District of St. Louis and Jefferson Counties, Missouri, that the Treasurer's Report

submitted to the Board of Directors, July 25, 2023, is hereby approved and accepted, including the payment of bills presented, with corrections if any; and,

RESOLVED, FURTHER, that said Report be appended to these Minutes and incorporated herein by reference, and that the disbursements, payment of bills, and transfers of funds therein approved be made by the appropriate, District Officers.”

The Board of Directors being present and voting affirmatively, the Resolution was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Gregory Lee Mathison, Jr.	- Aye

## **VIII. OLD BUSINESS**

The Chairman then called the next item on the agenda: Old Business.

### **B. Bid Award**

Chief Brown presented to the Board for review the bid recommendations for the concrete work and remodeling at the Training Center. He announced the following bid award recommendations:

**Waddell Concrete**  
\$69,935.00 concrete

**Overhead Door**  
\$22,581.00 bay doors

**Ricon**  
\$97,498.00 building renovations

A brief discussion was held.

Following further discussion, Director Brown made a motion to approve the bid awards, and the motion was seconded by Director Mathison.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Gregory Lee Mathison, Jr.	- Aye

## **IX. NEW BUSINESS**

There being no further Old Business matters, the Chairman then requested the presentation of any New Business.

### **A. Open Bids for new Unit 2414**

Chief Brown presented two (2) sealed bids submitted to the District for the replacement of Unit 2414. The Chairman opened the following bids:

**MacQueen Emergency/Pierce Manufacturing**  
\$1,138,316.00

**Rosenbauer**  
\$1,059,154.00

A brief discussion was held. The bids were referred to Battalion Chief Callahan and the apparatus committee for further review.

A vote was not held.

### **B. Quarterly Reports**

Chief Brown presented to the Board the Quarterly Reports from the District's staff for the 2<sup>nd</sup> Quarter of 2023 for review and comment.

A brief discussion was held.

Following further discussion, Director Mathison made a motion to acknowledge receipt of the Quarterly Reports for the 2<sup>nd</sup> Quarter of 2023, and the motion was seconded by Director Brown.

The Board of Directors being present and voting affirmatively, the motion was

adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Gregory Lee Mathison, Jr.	- Aye

THE CHAIRMAN HEREBY STATED THAT NO OFFICIAL VOTES OR OFFICIAL ACTIONS WERE TAKEN BY THE BOARD IN CLOSED SESSION AT THE JULY 25, 2023 MEETING REQUIRING A ROLL CALL VOTE BECAUSE A CLOSED MEETING WAS NOT HELD.

**X. ANNOUNCEMENT OF NEXT MEETING**

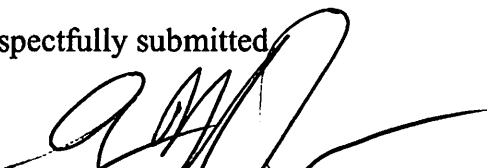
Therefore, there being no other or further business to come before the Board, the Chairman stated that the next regular meeting of the Board of Directors shall be held Tuesday, August 8, 2023 at 1730 hours, Fire Station 1, Meeting Room, 4849 Highway 109, Eureka Fire Protection District, Eureka, Missouri.

**ADJOURNMENT**

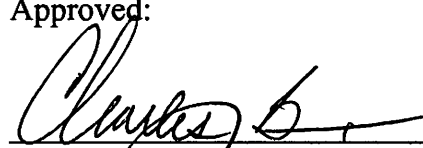
Upon motion duly made, seconded, and unanimously approved, the Chairman adjourned the general public meeting of the Board of Directors at 1825 hours (6:25 p.m.).



Respectfully submitted

  
\_\_\_\_\_  
Gregory Lee Mathison, Jr., Secretary  
Board of Directors

Approved:

  
\_\_\_\_\_  
Charles L. Brown, Director

08/08/2023  
Date

  
\_\_\_\_\_  
Patrick Feder, Director

8/8/23  
Date

  
\_\_\_\_\_  
Gregory Lee Mathison, Jr.

8-8-23  
Date