

**MINUTES OF THE  
THIRTEEN HUNDRED and FIFTH (1305th) MEETING  
OF THE  
EUREKA FIRE PROTECTION DISTRICT  
ST. LOUIS AND JEFFERSON COUNTIES  
STATE OF MISSOURI**

**February 13, 2024**

**BE IT REMEMBERED** that the Board of Directors of Eureka Fire Protection District of St. Louis and Jefferson Counties, Eureka, Missouri met at the office of said District, Fire Station 1 – Meeting Room; 4849 Highway 109, Eureka, Missouri 63025, on Tuesday, February 13, 2024, at 1730 hours (5:30 p.m.). At the above time and place there were present:

**ROLL**

Charles L. Brown	-- Treasurer and Director
Patrick Feder	-- Chairman and Director
Gregory Lee Mathison, Jr.	-- Secretary and Director

Fire Chief Greg Brown

Guests in physical attendance -

Members of the District Staff

**QUORUM**

A quorum being present, the Chairman called the meeting to order and announced the Board of Directors meeting to be in session for the transaction of public business to be brought before it at this time. The Chairman also confirmed that the posted agenda for the meeting contained instructions for accessing the meeting electronically and that the agenda was posted and made available to the public more than 24 hours prior to the start of the meeting.

**AMENDMENTS TO AGENDA**

The Chairman inquired as to whether there were any amendments to the Tentative Agenda for the meeting. Chief Brown reported the following additions to the tentative agenda:

**III. Pension Issues:** none.

**IV. Communications:** none.

**V. Public Comments:** none.

**VI. Shop Steward Remarks:** none.

**VII. Budget:** none.

**VIII. Old Business:** none.

**IX. New Business:** none.

On motion made by Director Mathison and seconded by Director Brown the Tentative Agenda was accepted as the Final Approved Agenda.

**I. APPROVAL OF PRIOR MINUTES**

The Chairman called for acceptance or rejection of the meeting minutes for the January 23, 2024 Board of Director meetings, Open Meeting and Closed Meeting.

The Minutes of the January 23, 2024 Open and Closed meetings of the Board of Directors were presented for review, modification, or approval.

Following discussion, and on motion by Director Brown, seconded by Director Mathison, the Minutes of the January 23, 2024 Open and Closed meetings of the Board of Directors were approved by the Board.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

**II. PRESENTATIONS**

**A. 80<sup>th</sup> Anniversary Coin Presentation to A-Crew.**

Chief Brown made a presentation of the 80<sup>th</sup> Anniversary District Challenge Coin to the members of A-Crew.

**III. PENSION BOARD**

No items were presented.

**IV. COMMUNICATIONS**

The Chairman next called for discussion of Communications.

**A. Thank You Letter for Captain Branscum, FF/EMTP Oliver and FF/EMTP Broski**

Fire Chief Brown provided a copy of a Thank You Letter (email) from Mr. Brian McGuire to Captain Branscum, FF/EMTP Oliver and FF/EMTP Broski thanking the crew for an EMS call on February 1, 2024 and saving his life.

Congratulations for excellent work was extended to the crew by the Board.

**V. PUBLIC COMMENTS**

The Chairman next called for Public Comments.

No items were presented.

**VI. SHOP STEWARD REMARKS**

The Chairman next called for any remarks from the Shop Steward.

Shop Steward Merry attended the meeting. He informed the Board that Assistant Shop Steward Stegmann father had passed away and that Assistant Shop Steward Olendorff was currently on vacation since his wife just gave birth to their baby.

**VII. BUDGET AND FINANCIAL MATTERS**

**A. Treasurer's Report**

The Chairman next called for a discussion of financial matters. A financial report was presented to the Board of Directors for review of general revenue checking, capital improvement checking fund, medical self-insurance fund, escrow balances, preliminary check register with attachments, and account payable invoices. Following a brief discussion, a motion was duly made by Director Brown, and seconded by Director Mathison, and the following Resolution was unanimously adopted:

**RESOLUTION  
ADOPTING THE TREASURER'S REPORT  
OF THE  
EUREKA FIRE PROTECTION DISTRICT  
February 13, 2024**

“BE IT RESOLVED, By the Board of Directors of the Eureka Fire Protection District of St. Louis and Jefferson Counties, Missouri, that the Treasurer’s Report submitted to the Board of Directors, February 13, 2024, is hereby approved and accepted, including the payment of bills presented, with corrections if any; and,

RESOLVED, FURTHER, that said Report be appended to these Minutes and incorporated herein by reference, and that the disbursements, payment of bills, and transfers of funds therein approved be made by the appropriate, District Officers.”

The Board of Directors being present and voting affirmatively, the Resolution was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

**VIII. OLD BUSINESS**

**A. Update on Strategic Planning**

Lt. Voigt attended the meeting and made a presentation to the Board on the progress of the Strategic Planning Process. He informed the Board that Modules One (1) through Four (4) have been set for final editing. He stated that Module Five (5) will be ready for final editing in the next few days and that FF/EMTP Olendorff is working on getting Module Six (6) ready for final editing.

He advised the Board that training meetings are scheduled for April 17 through April 22.

A general discussion was held concerning the Strategic Planning Process and further steps in the process. The Board requested a copy of the draft document/report on Modules One (1) through Four (4), and also Five (5) and Six (6) when they are available. Lt. Voigt stated that he will provide the information on a flash drive for the Board members.

The Board commended the members of the Strategic Planning Committee for all the time and effort being put into the project and also expressed gratitude to Lt. Voigt and the other members for supervising the work on the project.

#### **B. Mutual Aid Box Alarm System Agreement - Signature**

Chief Brown reminded the Board that it had approved the Mutual Aid Box Alarm System Agreement with the State of Illinois at the January 23, 2024 meeting (mutual aid agreement). He informed the Board that he had received the signature page and requested the authority for the Chairman and Secretary to sign the agreement on behalf of the District and to affix the District's seal to the signature page.

A brief discussion was held.

After discussion, Chairman Feder made a motion to approve the signature of the mutual aid agreement with the State of Illinois and to affix the District's seal, and the motion was duly second by Director Brown.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

**C. Central County Emergency 911 Policy Change for Approval**

Chief Brown presented to the Board for approval a minor revision to the Work Regulations section of Chapter VI of the District's Policy Manual. He reviewed the addition of paragraphs 2.01:21 and 2.01:22 which will prohibit the sharing passwords or providing access to other parties to the District's software, programs, computers, or dispatch systems. He informed the Board that that policy revision had been presented and approved by the Labor Management Committee and that the Shop had no objections to the new policy. He stated that the District had met its obligation to meet and confer with Local 2665 regarding the policy change.

A brief discussion was held.

After discussion, Director Brown made a motion to approve the policy amendment, and the motion was duly second by Director Mathison.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

**IX. NEW BUSINESS**

There being no further Old Business matters, the Chairman then requested the presentation of any New Business.

**A. 2023 Social Media Analytics**

Chief Brown presented the 2023 Social Media analytics report to the Board from GROW media. The Board reviewed the reports.

A general discussion was held concerning some of the information in the report.

The Board did not hold a vote.

**B. Safe Haven Baby Box**

Chief Brown provided a packet of information to the Board on the Safe Haven Baby Box program. Chief Brown generally reviewed the program. Chief Brown informed the Board that the Mehlville Fire Protection District was the first fire district in the State of Missouri to install a Safe Haven Baby Box and that it had a baby recovered in the baby box within the first six (6) months.

A general discussion was held.

Director Mathison stated that any participation in the program should be based upon an identified need of the community and that the fire stations are already designated safe haven facilities. Chief Brown stated that the proponents of the Safe Haven Baby Box is that it provides complete anonymity for the mother and the mother does not have to interact with any other person when dropping off a baby.

Director Mathison also stated that it was very unclear as to what District resources will have to be devoted to the program on an ongoing basis, including financial resources and personnel resources. He requested additional information on the program and its projected impact on the District's budget and operations before he could make any decision.

The Board agreed with Director Mathison that it required additional information to review before making any decision on participation in the Safe Haven Baby Box program.

Chief Brown asked the Board if they wanted him to get additional information and bring the information to the next meeting or if they wanted him to not investigate further. After discussion, the consensus of the Board was to have Chief Brown obtain additional information for review.

### **MOTION FOR CLOSED SESSION**

Thereafter, on motion duly made by Chairman Feder, seconded by Director Mathison, and unanimously adopted, it was decided that there shall be a closed meeting of the board of directors, with closed records and closed vote, to be held for the discussion pursuant to RSMo. Section 610.021 (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; RSMo. Section 610.0.021(3), Hiring, Firing, Discipline or Promoting of Particular Employees by a public governmental body when personal information about the employee is discussed or recorded; and RSMo. Section 610.021(23), Preparation,

including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups, to occur immediately after "new business" or at such time during the meeting as convenient to the meeting.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

Based upon the foregoing vote, the public session of the meeting of the Board of Directors adjourned at 6:15 p.m. and a Closed Meeting was held.

#### **RECONVENING OF OPEN SESSION**

The public portion of the meeting reconvened at 7:15 pm.

THE CHAIRMAN STATED THAT NO OFFICIAL VOTES OR OFFICIAL ACTIONS WERE TAKEN BY THE BOARD IN CLOSED SESSION AT THE FEBRUARY 13, 2024 CLOSED MEETING REQUIRING A ROLL CALL VOTE.

#### **X. ANNOUNCEMENT OF NEXT MEETING**

Therefore, there being no other or further business to come before the Board, the Chairman stated that the next regular meeting of the Board of Directors shall be held on Tuesday, February 27, 2024 at 1730 hours, Fire Station 1, Meeting Room, 4849 Highway 109, Eureka Fire Protection District, Eureka, Missouri.



## **ADJOURNMENT**

Upon motion duly made by Director Mathison, seconded by Director Brown, and unanimously approved, the Chairman adjourned the general public meeting of the Board of Directors at 1917 hours (7:17 p.m.).

Respectfully submitted,

  
\_\_\_\_\_  
Gregory Lee Mathison, Secretary,  
Board of Directors

Approved:

  
\_\_\_\_\_  
Charles L. Brown, Director      03/12/24  
Date

  
\_\_\_\_\_  
Patrick Feder, Director      3/12/24  
Date

  
\_\_\_\_\_  
Gregory Lee Mathison, Jr.      3-12-24  
Date