

**MINUTES OF THE  
THIRTEEN HUNDRED and TWENTY-SECOND (1322nd) MEETING  
OF THE  
EUREKA FIRE PROTECTION DISTRICT  
ST. LOUIS AND JEFFERSON COUNTIES  
STATE OF MISSOURI**

**October 22, 2024**

**BE IT REMEMBERED** that the Board of Directors of Eureka Fire Protection District of St. Louis and Jefferson Counties, Eureka, Missouri met at the office of said District, Fire Station 1 – Meeting Room; 4849 Highway 109, Eureka, Missouri 63025, on Tuesday, October 22, 2024, at 1730 hours (5:30 p.m.). At the above time and place there were present:

**ROLL**

Charles L. Brown	-- Treasurer and Director
Patrick Feder	-- Chairman and Director
Gregory Lee Mathison, Jr.	-- Secretary and Director (via zoom)

Fire Chief Greg Brown  
Assistant Chief Scott Barthelmass

Guests in physical attendance -  
Members of the District Staff

**QUORUM**

A quorum being present, the Chairman called the meeting to order and announced the Board of Directors meeting to be in session for the transaction of public business to be brought before it at this time. The Chairman also confirmed that the posted agenda for the meeting contained instructions for accessing the meeting electronically and that the agenda was posted and made available to the public more than 24 hours prior to the start of the meeting.

## **AMENDMENTS TO AGENDA**

The Chairman inquired as to whether there were any amendments to the Tentative Agenda for the meeting. Chief Brown informed the Board that Assistant Chief Barthelmass was going to run the meeting. Assistant Chief Barthelmass reported the following additions to the tentative agenda:

**III. Pension Issues:** none.

**IV. Communications:** none.

**V. Public Comments:** none.

**VI. Shop Steward Remarks:** none.

**VII. Budget:** none.

**VIII. Old Business:** none.

Deputy Chief Fire Marsal Pallarito requested that addition on an Item C – Fire Code Final Ratification under Old Business.

**IX. New Business:** none.

On motion made by Director Brown and seconded by Director Mathison the Tentative Agenda was accepted as the Final Approved Agenda.

### **I. APPROVAL OF PRIOR MINUTES**

The Chairman called for acceptance or rejection of the meeting minutes for the October 8, 2024 Board of Director's Open and Closed Meeting.

Following discussion, and on motion by Director Brown, seconded by Director Mathison, the Minutes of the October 8, 2024 Open and Closed meeting were approved by the Board.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye

Director Gregory Lee Mathison, Jr. - Aye

## II. PRESENTATIONS

No presentations were made to the Board.

## III. PENSION BOARD

The Chairman next called for the presentation of any pension matters.

### A. Quarterly Report

District Pension Advisor Greg Stewart attended the meeting and presented the 3rd Quarter Report for the Pension Plan. He reported that the plan increased in value a total of \$572,331 or approximately 3.1% and had a total balance of \$18,775,596.00 as of September 30, 2024.

A general discussion was held.

Following discussion, and on motion by Director Brown, seconded by Director Mathison, the motion to acknowledge receipt of the Quarterly Pension Report was approved by the Board.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Gregory Lee Mathison, Jr.	- Aye

## IV. COMMUNICATIONS

The Chairman next called for the presentation of Communications.

### A. Thank you from Go! St. Louis Halloween Race

Assistant Chief Barthelmass provided a copy of the Thank You letter from the Go! St. Louis Halloween Race for the District's assistance with the event. He also provided a brief update to the Board on the event and stated that over 5,000 runners participated this year.

**V. PUBLIC COMMENTS**

The Chairman next called for Public Comments.

No items were presented.

**VI. SHOP STEWARD REMARKS**

The Chairman next called for any remarks from the Shop Steward.

Shop Steward Merry attended the meeting but did not make a presentation to the Board.

**VII. BUDGET AND FINANCIAL MATTERS**

**A. Treasurer's Report**

The Chairman next called for a discussion of financial matters. A financial report was presented to the Board of Directors for review of general revenue checking, capital improvement checking fund, medical self-insurance fund, escrow balances, preliminary check register with attachments, and account payable invoices. Following a brief discussion, a motion was duly made by Director Brown, and seconded by Director Mathison and the following Resolution was unanimously adopted:

**RESOLUTION  
ADOPTING THE TREASURER'S REPORT  
OF THE  
EUREKA FIRE PROTECTION DISTRICT  
October 22, 2024**

“BE IT RESOLVED, By the Board of Directors of the Eureka Fire Protection District of St. Louis and Jefferson Counties, Missouri, that the Treasurer’s Report submitted to the Board of Directors, October 22, 2024, is hereby approved and accepted, including the payment of bills presented, with corrections if any; and,

RESOLVED, FURTHER, that said Report be appended to these Minutes and incorporated herein by reference, and that the disbursements, payment of bills, and transfers of funds therein approved be made by the appropriate, District Officers.”

The Board of Directors being present and voting affirmatively, the Resolution was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

**B. Defeasance Schedule**

Assistant Chief Barthelmass presented to the Board updated defeasance documents from Martin Ghafari with Stifle concerning the proposed time schedule for the upcoming bond defeasance. It was reported that Martin Ghafari with Stifle will attend the November 12, 2024 Board meeting and have the final documents ready for signature. The anticipated closing date was reported to be November 21, 2024.

A general discussion was held.

A vote was not held.

**VIII. OLD BUSINESS**

The next called before the Board was Old Business matters, the Chairman then requested the presentation of any Old Business.

**A. SHBB Update**

Assistant Chief Barthelmass provided a brief update to the Board concerning the installation schedule for the Safe Haven Baby Box at House #2. He reported that a site inspection was completed by the State Bureau of EMS. The contractors are working on an installation schedule.

A short discussion was held.

**B. Surplus Equipment Bid – Air Compressor**

Assistant Chief Barthelmass presented to the Chairman the single bid for the sale of surplus equipment – air compressor.

The Chairman opened the single bid and announced that the bid was in the amount of \$50.00 from Virgil Davis.

A brief discussion was held.

Following further discussion, Director Brown made a motion to award the bid to Virgil Davis and the motion was seconded by Director Mathison.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Gregory Lee Mathison, Jr.	- Aye

**C. Fire Code Ratification Vote**

Assistant Chief Barthelmass requested the Board to hold the final ratification vote for the updated Fire Code. Deputy Chief Pallarito reminded the Board that they approved the changes to the Fire Code at the April 22, 2024 Board meeting, but that the District was required to keep the public comment period open for a period of 90 days after approval before the final ratification. He reported that no changes have been made to the code since the April 22, 2024 meeting.

A brief discussion was held.

Following further discussion, Director Brown made a motion to ratify and finally adopt the changes to the Fire Code previously approved on April 22, 2024, and the motion was seconded by Director Mathison.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Gregory Lee Mathison, Jr.	- Aye

**IX. NEW BUSINESS**

There being no further Old Business matters, the Chairman then requested the presentation of any New Business.

**A. Quarterly Reports**

Assistant Chief Barthelmass presented to the Board the Quarterly Reports from the District's staff for the 3rd Quarter of 2024 for review and comment.

A brief discussion was held.

Following further discussion, Director Brown made a motion to acknowledge receipt of the Quarterly Reports for the 3rd Quarter of 2024, and the motion was seconded by Director Mathison.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

- Director Charles L. Brown - Aye
- Director Patrick Feder - Aye
- Gregory Lee Mathison, Jr. - Aye

**B. Request to advertise for bid - State Grant**

Assistant Chief Barthelmass informed the Board that the District had been awarded a grant from the State of Missouri to purchase new wildland gear for all personnel. He requested authority to advertise for bid for the new wildland gear.

A brief discussion was held.

Following a brief discussion, and on motion by Director Brown, seconded by Director Mathison, the bid advertisement was approved by the Board.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

- Director Charles L. Brown - Aye
- Director Pat Feder - Aye
- Director Gregory Lee Mathison, Jr. - Aye

**MOTION FOR CLOSED SESSION**

Thereafter, on motion duly made by Director Mathison, seconded by Director Brown, and unanimously adopted, it was decided that there shall be a closed meeting of the board of directors, with closed records and closed vote, to be held for the discussion

pursuant to RSMo. Section 610.021 (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; RSMo. Section 610.0.021(3), Hiring, Firing, Discipline or Promoting of Particular Employees by a public governmental body when personal information about the employee is discussed or recorded; and RSMo. Section 610.021(23), Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups, to occur immediately after "new business" or at such time during the meeting as convenient to the meeting and/oe R.S.Mo. Section 610.021 (18) discussion of operational guidelines, policies, or responses plans for discussion or adoption to avoid or prevent any critical incident as defined in Section 610.021(18).

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

Based upon the foregoing vote, the public session of the meeting of the Board of Directors adjourned at 5:56 p.m. and a Closed meeting was held.

### **RECONVENING OF OPEN SESSION**

The public portion of the meeting reconvened at 7:27 pm.

**THE CHAIRMAN STATED THAT NO  
OFFICIAL VOTES OR OFFICIAL ACTIONS WERE TAKEN  
BY THE BOARD IN CLOSED SESSION AT THE OCTOBER 22, 2024 MEETING.**



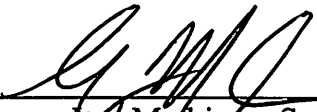
**X. ANNOUNCEMENT OF NEXT MEETING**

Therefore, there being no other or further business to come before the Board, the Chairman stated that the next regular meeting of the Board of Directors is scheduled to be held on Tuesday, November 12, 2024 at 1730 hours, Fire Station 1, Meeting Room, 4849 Highway 109, Eureka Fire Protection District, Eureka, Missouri.

**ADJOURNMENT**

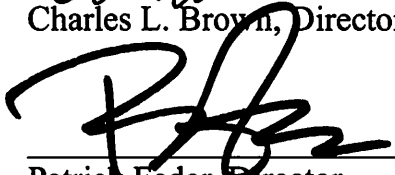
Upon motion duly made by Director Mathison, seconded by Director Brown, and unanimously approved, the Chairman adjourned the general public meeting of the Board of Directors at 1928 hours (7:28 p.m.).


Respectfully submitted,

  
\_\_\_\_\_  
Gregory Lee Mathison, Secretary,  
Board of Directors

Approved:

  
\_\_\_\_\_  
Charles L. Brown, Director      11/12/24  
Date

  
\_\_\_\_\_  
Patrick Feder, Director      11/12/24  
Date

  
\_\_\_\_\_  
Gregory Lee Mathison, Jr.      11-12-24  
Date

*[Handwritten signature]*

11/5/54