

**MINUTES OF THE  
TWELVE HUNDREDTH AND SIXTEENTH MEETING  
OF THE  
EUREKA FIRE PROTECTION DISTRICT  
ST. LOUIS AND JEFFERSON COUNTIES  
STATE OF MISSOURI**

**May 12, 2020**

**BE IT REMEMBERED**, that the Board of Directors of Eureka Fire Protection District of St. Louis and Jefferson Counties, Eureka, Missouri met at the office of said District, Training – Meeting Room; Station One; 4849 Highway 109, Eureka, Missouri 63025, on Tuesday, May 12, 2020, at 1930 hours (7:30 p.m.). At the above time and place there were present:

**ROLL**

Charles L. Brown	-- Treasurer and Director
Patrick Feder	-- Chairman and Director
Charles E. Kuhn	-- Secretary and Director - via telephone

Fire Chief Greg Brown  
Assistant Chief Brad Dickinson  
District Counsel Patrick Butler

Guests in physical attendance -

None.

**QUORUM**

A quorum being present, the Chairman called the meeting to order and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

**NOTICE REGARDING MEETING:**

The District recognized that Missouri Governor Parson's Executive Order 20-02 was issued on March 13, 2020 which called for an implementation of a State of Emergency.

In part, the State of Emergency allows deviations by statute from normal statutory procedures, to wit:

*“WHEREAS, an invocation of the provisions of Sections 44.100 and 44.110, RSMo, is required to ensure the protection of the safety and welfare of the citizens of Missouri; and*

*WHEREAS, Section 44.100, RSMo, provides that during a state of emergency, the Governor is authorized to "waive or suspend the operation of any statutory requirement or administrative rule prescribing procedures for conducting state business, where strict compliance with such requirements and rules would prevent, hinder, or delay necessary action by the department of health and senior services to respond to a declared emergency or increased health threat to the population"; and*

*NOW, THEREFORE, I, MICHAEL L. PARSON, GOVERNOR OF THE STATE OF MISSOURI, by virtue of the authority vested in me by the Constitution and the Laws of the State of Missouri, including Section 44.100 and 44.110, RSMo, do hereby declare that a State of Emergency exists in the State of Missouri”*

The District also recognized that Section 610.015 of the Missouri Sunshine Law allows for exceptions in times of emergency:

*When it is necessary to take votes by roll call in a meeting of the public governmental body, due to an emergency of the public body, with a quorum of the members of the public body physically present and in attendance and less than a quorum of the members of the public governmental body participating via telephone, facsimile, internet, or any other voice or electronic means, the nature of the emergency of the public body justifying that departure from the normal requirements shall be stated in the minutes. Where such emergency exists, the votes taken shall be regarded as if all members were physically present and in attendance at the meeting.*

The District further recognized that the Office of the Missouri Attorney General issued a general guidance memorandum on April 2, 2020 to assist political subdivisions in holding on-line, electronic, or video-conference meetings during the COVID-19 crisis.

A copy of the Missouri Executive Order 20-02, the April 2, 2020 Guidance memorandum from the Missouri Attorney General; and the Agenda for the meeting. Chief Brown confirmed that that the agenda was posted more than 24 hours prior to the meeting and provided to the public instructions on how to access and participate in the meeting by computer or regular telephone.

**AMENDMENTS TO AGENDA**

The Chairman inquired as to whether or not there were any amendments to the Tentative Agenda for the meeting. Chief Brown reported the following additions to the tentative agenda:

**II. Pension Issues:** none.

**III. Communications:** none.

**IV. Public Comments:** none.

**V. Budget:** none.

**VI. Old Business:** none.

**VII. New Business:** none.

On motion made by Director Kuhn and seconded by Director Brown, the Tentative Agenda was accepted as the Final Approved Agenda as per copy attached to these Minutes and with the aforementioned amendments.

**I. APPROVAL OF PRIOR MINUTES**

The Chairman called for acceptance or rejection of meeting Minutes for the April 28, 2020.

The Minutes of the April 18, 2020 meeting of the Board of Directors were presented for review, modification, or approval.

Following discussion, and on motion by Director Brown, seconded by Director Kuhn, the following resolution was unanimously approved and accepted:

“RESOLVED, that the approval of the Minutes of the Board of Directors’ Meeting April 18, 2020 are hereby accepted and approved as presented.”

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Charles E. Kuhn	- Aye

## **II. PENSION BOARD**

Financial Advisor Greg Stewart attended the meeting via telephone to explain the pension funds first Quarter 2020 performance report.

After discussion, Director Kuhn made a motion to acknowledge receipt of the 1<sup>st</sup> Quarter Report of the pension fund, and the Motion was seconded by Director Brown. The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Charles Kuhn	- Aye -via telephone

## **III. COMMUNICATIONS**

The Chairman next called for discussion of Communications.

No Matters Presented.

## **IV. PUBLIC COMMENTS**

The Chairman next called for Public Comments.

No items presented.

## **V. BUDGET AND FINANCIAL MATTERS**

### **A. Treasurer's Report**

The Chairman next called for a discussion of financial matters. A financial report was presented to the Board of Directors for review of general revenue checking, capital improvement checking fund, medical self-insurance fund, escrow balances, preliminary check register with attachments, and account payable invoices. Following a brief discussion, a motion was duly made by Director Brown, and seconded by Director Kuhn, and the following Resolution was unanimously adopted:

**RESOLUTION**  
**ADOPTING THE TREASURER’S REPORT**  
**OF THE**  
**EUREKA FIRE PROTECTION DISTRICT**  
**May 12, 2020**

“BE IT RESOLVED, By the Board of Directors of the Eureka Fire Protection District of St. Louis and Jefferson Counties, Missouri, that the Treasurer’s Report submitted to the Board of Directors, May 12, 2020, is hereby approved and accepted, including the payment of bills presented, with corrections if any; and,

RESOLVED, FURTHER, that said Report be appended to these Minutes and incorporated herein by reference, and that the disbursements, payment of bills, and transfers of funds therein approved be made by the appropriate, District Officers.”

The Board of Directors being present and voting affirmatively, the Resolution was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Charles E. Kuhn	- Aye

**VI. OLD BUSINESS**

The Chairman then called the next item on the agenda: Old Business.

**A. COVID 19**

Chief Brown provided a detailed report to the Board on the current State of Emergency related to the COVID-19 virus. He updated the Board on the numerous public drive-by events such as birthday event and graduation parades for graduating seniors.

A general discussion was held.

**VII. NEW BUSINESS**

There being no further Old Business matters, the Chairman then requested the presentation of any New Business.

**A. Grant Application**

Division Chief Scott Barthelmass presented to the Board a request to apply for a grant for UV lights to be mounted in the District's ambulances through the US Fire Administration/FEMA.

A brief discussion was held.

Following discussion, and on motion by Director Brown , and duly seconded by Director Kuhn, the grant application was approved and accepted:

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Charles E. Kuhn	- Aye

**MOTION FOR CLOSED SESSION**

NO CLOSED MEETING WAS HELD.

THE CHAIRMAN ANNOUNCED THAT NO OFFICIAL VOTES OR OFFICIAL ACTIONS WERE TAKEN BY THE BOARD IN CLOSED SESSION DUE TO THE FACT THAT A CLOSED MEETING WAS NOT HELD.

**VIII. ANNOUNCEMENT OF NEXT MEETING**

Therefore, there being no other or further business to come before the Board, the Chairman stated that the next regular meeting of the Board of Directors shall be held Tuesday, May 26, 2020 at 1930 hours, Board Room, Station 1, Central Administration Officers, Eureka Fire Protection District, 4849 Highway 109, Eureka, Missouri.

**ADJOURNMENT**

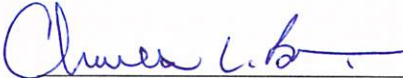
Upon motion duly made, seconded, and unanimously approved, the Chairman adjourned the general public meeting of the Board of Directors at 1945 hours (7:45 p.m.).

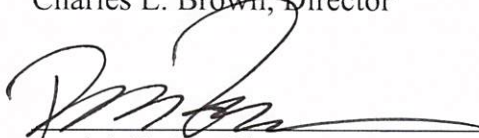
Respectfully submitted,

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Charles E. Kuhn, Secretary,  
Board of Directors

Approved:

 05/26/2020  
Charles L. Brown, Director      Date

 5/26/2020  
Patrick Feder, Director      Date

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Charles E. Kuhn, Director      Date