

**MINUTES OF THE
TWELVE HUNDRED AND SIXTY-FOURTH(1264th) MEETING
OF THE
EUREKA FIRE PROTECTION DISTRICT
ST. LOUIS AND JEFFERSON COUNTIES
STATE OF MISSOURI**

April 26, 2022

BE IT REMEMBERED, that the Board of Directors of Eureka Fire Protection District of St. Louis and Jefferson Counties, Eureka, Missouri met at the office of said District, Fire Station 1 – Meeting Room; 4849 Highway 109, Eureka, Missouri 63025, on Tuesday, April 26, 2022, at 1730 hours (5:30 p.m.). At the above time and place there were present:

ROLL

Charles L. Brown	-- Treasurer and Director
Patrick Feder	-- Chairman and Director
Director Gregory Lee Mathison, Jr.	- Secretary and Director

Fire Chief Greg Brown
Assistant Chief Scott Barthelmass

Guests in physical attendance -

Members of the District Staff

QUORUM

A quorum being present, the Chairman called the meeting to order and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time. The Chairman also confirmed that the posted agenda for the meeting contained instructions for accessing the meeting electronically.

AMENDMENTS TO AGENDA

The Chairman inquired as to whether or not there were any amendments to the Tentative Agenda for the meeting. Fire Chief Brown reported the following additions to the tentative agenda:

III. Pension Issues: none.

IV. Communications: none.

V. Public Comments: none.

VII. Budget: none.

VIII. Old Business: none.

IX. New Business: none.

On motion made by Director Brown and seconded by Director Mathison the Tentative Agenda was accepted as the Final Approved Agenda as per copy attached to these Minutes and with the aforementioned amendments.

I. APPROVAL OF PRIOR MINUTES

The Chairman called for acceptance or rejection of meeting Minutes for the April 12, 2022 Board of Director meetings.

The Minutes of the April 12, 2022 meetings of the Board of Directors were presented for review, modification, or approval.

Following discussion, and on motion by Director Mathison, seconded by Director Brown, the approval of the Minutes of the April 12, 2022 meetings of the Board of Directors were approved by the Board.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

II. PRESENTATIONS

A. Board Member Shield Presentation

Chief Brown reminded the Board that the District had modified the helmet shield at the request of the Shop for all non-probationary employees. Chief Brown presented to each Board member a new helmet shield.

A general discussion was held.

B. Personnel Badges and Pinnings

Chief Brown advised the Board that he had the badges for the Personnel Pinnings for Assistant Chief Barthelmass, Battalion Chief Kavanaugh; Captain Virgil Davis, and Firefighters Jacob Menz, Adam Schmidt, and Nicholas Whitling.

Chairman Feder administered the oath of office for each position and badge pinning ceremonies were conducted.

III. PENSION BOARD

A. 1st Quarter Pension Report

Mr. Greg Stewart attended the meeting and presented quarterly report for the pension fund performance for the 1st quarter of 2022. He reported that that the portfolio was down \$13,887 or 0.0% for the quarter and that shifting fund investments out of Fundamental Investors and Investment Company of America to the Vanguard Value Fund and the Dodge and Cox Fund resulted in a positive \$415,024.00 to the fund.

A general discussion was held.

No vote was conducted.

B. KBS Dividend Check

Mr. Stewart also presented a copy of the dividend check from KBS in the amount of \$3,623.88 that was reinvested into the pension plan portfolio.

A brief discussion was held.

No vote was conducted.

IV. COMMUNICATIONS

The Chairman next called for discussion of Communications.

No items presented.

V. PUBLIC COMMENTS

The Chairman next called for Public Comments.

No items presented.

VI. SHOP STEWARD REMARKS

The Chairman next called for any remarks from the Shop Steward.

Virgil Davis attended the meeting and informed the Board that the shop had made arrangements for the return of the BackDraft Rodeo this year and that it will be held on September 9 and 10, 2022 over at Brookdale Farms.

VII. BUDGET AND FINANCIAL MATTERS

A. Treasurer's Report

The Chairman next called for a discussion of financial matters. A financial report was presented to the Board of Directors for review of general revenue checking, capital improvement checking fund, medical self-insurance fund, escrow balances, preliminary check register with attachments, and account payable invoices. Following a brief discussion, a motion was duly made by Director Brown, and seconded by Director Feder, and the following Resolution was unanimously adopted:

**RESOLUTION
ADOPTING THE TREASURER'S REPORT
OF THE
EUREKA FIRE PROTECTION DISTRICT
April 26, 2022**

“BE IT RESOLVED, By the Board of Directors of the Eureka Fire Protection District of St. Louis and Jefferson Counties, Missouri, that the Treasurer’s Report submitted to the Board of Directors, April 26, 2022, is hereby approved and accepted,

including the payment of bills presented, with corrections if any; and,

RESOLVED, FURTHER, that said Report be appended to these Minutes and incorporated herein by reference, and that the disbursements, payment of bills, and transfers of funds therein approved be made by the appropriate, District Officers.”

The Board of Directors being present and voting affirmatively, the Resolution was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

VIII. OLD BUSINESS

The Chairman then called the next item on the agenda: Old Business.

A. Accounting Software

Chief Brown and Carly Gillig informed the Board that the contract for the new accounting software was modified to include in writing that the District will receive the 62% discount as long as the District has an active contract with CLABizOps. He provided to the Board a copy of Page 16 of the contract.

A brief discussion was held.

Following discussion, Director Brown made a motion to approve purchase of the new accounting software and monthly subscription fees, and Director Mathison seconded the motion.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

B. Station 3 Solar Panels and roofing replacement

Chief Brown informed the Board that the cost to remove and replace the solar panels at Station 3 as part of the new roof will cost approximately \$28,000 under a prevailing wage bid.

A brief discussion was held.

Following discussion, Director Brown made a motion to approve the prevailing wage bid from the solar company for the removal and replacement of the solar panels at Station #3, and Director Mathison seconded the motion.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

C. Banking Services RFP

Chief Brown informed the Board that Banking RFP will be presented for review and approval at the next Board meeting.

A brief discussion was held.

No vote conducted.

IX. NEW BUSINESS

There being no further Old Business matters, the Chairman then requested the presentation of any New Business.

A. Quarterly Reports

Chief Brown, Assistant Chief Barthelmass, and the District command staff submitted to the Board for review the District Quarterly Report for the 1st Quarter of 2022

A general discussion was held.

After discussion, Director Brown made a motion to approve the quarterly reports, and the Motion was seconded by Director Mathison. The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

B. SAR Candidates

Chief Brown and Assistant Chief Barthelmass made a recommendation that the Board approve the appointment of two (2) new members to the Search and Rescue team..

A brief discussion was held by the Board.

Thereafter, Director Brown made a motion to approve the appointment of James Starck and Loretta Romanic as volunteer members of the Search and Rescue team and the Motion was seconded by Director Mathison. The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

C. Authorization for Bid for Tuckpointing at Station #2

Chief Brown provided to the Board the bid specification information for brick repair and tuckpointing work at the Station #2 and Chief Brown requested the Board to authorize the advertisement for bids.

A general discussion was held.

Following discussion, and on motion by Director Brown to authorize the bidding process for the concrete work, seconded by Director Mathison, the motion was approved by the Board.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown - Aye
Director Patrick Feder - Aye
Director Gregory Lee Mathison, Jr. - Aye

MOTION FOR CLOSED SESSION

Thereafter, on motion duly made by Director Feder, seconded by Director Brown, and unanimously adopted, it was decided that there shall be a closed meeting of the board of directors, with closed records and closed vote, to be held for the discussion pursuant to RSMo. Section 610.021 (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; RSMo. Section 610.0.021(3), Hiring, Firing, Discipline or Promoting of Particular Employees by a public governmental body when personal information about the employee is discussed or recorded; and RSMo. Section 610.021(23), Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups, to occur immediately after "new business" or at such time during the meeting as convenient to the meeting and/or R.S.Mo. Section 610.021 (18) discussion of operational guidelines, policies, or responses plans for discussion or adoption to avoid or prevent any critical incident as defined in Section 610.021(18).

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown - Aye
Director Patrick Feder - Aye
Director Gregory Lee Mathison, Jr. - Aye

Based upon the foregoing vote, the public session of the meeting of the Board of Directors adjourned at 6:17 p.m. and a Closed Meeting was held.

RECONVENING OF OPEN SESSION

The public portion of the meeting reconvened at 6:29 pm.

THE CHAIRMAN ANNOUNCED THAT OFFICIAL VOTES WERE HELD WHILE IN CLOSED MEETING.

X. ANNOUNCEMENT OF NEXT MEETING

Therefore, there being no other or further business to come before the Board, the Chairman stated that the next regular meeting of the Board of Directors shall be held on Tuesday, May 10, 2022 at 1730 hours, Fire Station 1, Meeting Room, 4849 Highway 109, Eureka Fire Protection District, Eureka, Missouri.

ADJOURNMENT

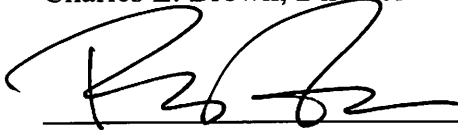
Upon motion duly made, seconded, and unanimously approved, the Chairman adjourned the general public meeting of the Board of Directors at 1830 hours (6:30 p.m.).

Respectfully submitted,

Gregory Lee Mathison, Jr.
Secretary,
Board of Directors

Approved:


Charles L. Brown, Director 05/10/22
Date


Patrick Feder, Director 5/10/22
Date

Gregory Lee Mathison, Jr., Director Date